

City of Jefferson
Community Development Block Grant

2015 Annual Action Plan



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

In 2004 the City of Jefferson became an entitlement community for the Community Development Block Grant program. The City uses a five-year planning period, which the Consolidated Plan for FY2014-FY2018 was approved. Year 2 Annual Action Plan will begin January 2015.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's goals for the 2015 planning period focus on continuing neighborhood revitalization efforts, providing affordable housing and assisting low income, homeless and special needs residents with supportive services.

Specifically, the City will do the following:

- **Provide Decent, Affordable Housing:**
Annually assist 7 to 10 low income homeowners with needed rehabilitation to address code deficiencies, energy efficiency, accessibility and/or emergency repairs.
- **Create Suitable Living Environments:**
Invest City wide to eliminate slum and blight (demolition), improve public facilities and work toward a greater accessibility of public infrastructure, especially sidewalks, to benefit people with disabilities and residents traveling by foot, bike or other non-vehicular forms.
- **Improve Economic Opportunity:**
Assist low income and special needs residents by continuing the Public Service Category of funding for local non-profits. The eligible activities include, but not limited to employment services (e.g. job training), crime prevention and public safety, child care, health services, substance abuse services (e.g., counseling and treatment), fair housing counseling, education programs, services for senior citizens and services for homeless persons.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The city's past programs have focused on community needs that continue to exist including aging housing and infrastructure and neighborhood and public improvements. The programs the city has used to address these needs have been well received by residents and neighborhood organizations. The City of Jefferson believes the programs proposed for the 2015 Action Plan year similar to those used in the past continue to be the most efficient and effective use of HUD block grant funds.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Citizen Participation and consultation process for the 2015 Annual Action Plan was achieved through a variety of strategies, including public hearings, public meetings, direct correspondence and survey. All efforts were made to contact appropriate parties and obtain thorough input. These consultations with participation from citizens provided the plan direction and scope.

The first public hearing on the 2015 Annual Action Plan was held in the Council Chambers on September 4, 2014 from 4:00 pm to 5:00 pm. Public notice was published within the Jefferson City News Tribune on August 28, 2014, posted at the Public Housing Authority and Missouri River Regional Library and on www.jeffcitymo.org. A survey was made available at <https://www.surveymonkey.com/s/JF7TF6V>. Comments for the public hearing and completed surveys were accepted through October 10, 2014. In addition the draft 2015 Annual Action Plan was presented at three meetings opened to the public which includes the Public Works & Planning Committee on September 18, 2014 and October 23, 2014, and City Council on March 16, 2015.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One comment was received by the due date of October 10, 2014. The comment read " 2015 Action Plan to Address obstacles to meeting underserved needs, Public Services for the homeless. The January 2014 Homeless Point-in-Time Count had 74 homeless individuals in homeless shelter and six(6) unsheltered. Increase the total grant funding amount to \$50,000."

6. Summary of comments or views not accepted and the reasons for not accepting them

The Community Development Block Grant program has a Public Services Cap where public services activities must not exceed 15 percent of the yearly allocation of funds. The 2015 Annual Action Plan mirrors the 2014 allocation of \$241,431 and the amount awarded to the public services category. The 15 percent max of \$241,431 would equate to \$36,214.65 and therefore would not be able to set aside \$50,000 amount.

7. Summary

There were multiple opportunities for the public to participate in the draft 2015 Annual Action Plan. In addition to the public hearing and meetings the plan was discussed at the Unmet Needs Committee meetings which comprises of local service non-profit agencies. Over 20 individuals participated in the Action Plan Survey by rating the effectiveness of the activities that were approved in the 2014 - 2018 Consolidated Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	JEFFERSON CITY	
CDBG Administrator		Department of Planning and Protective Services
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Jefferson’s Planning and Protective Services Department is responsible for preparing the Consolidated\Annual Action Plan. City of Jefferson entitlement funding consists of the Community Development Block Grant (CDBG) which is administered by the Redevelopment and Grants Division. The CDBG program is administered by the Neighborhood Services Coordinator.

Consolidated Plan Public Contact Information

Jayne Abbott, Neighborhood Services Coordinator
 320 E McCarty St
 Jefferson City, MO 65101
 573-634-6410 phone
 jabbott@jeffcitymo.org or jcplanning@jeffcitymo.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Consultation for the 2015 Annual Action Plan was achieved through a variety of strategies, including public hearings, public meetings, direct correspondence and surveys. All efforts were made to contact appropriate parties and obtain thorough input. These consultations, in conjunction with participation from citizens, provided the plan direction and scope.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Activities to enhance coordination between public and assisted housing providers and governmental health, mental health and service agencies are conducted on a regular basis. The City of Jefferson's activities will include: 1) Starting in 2014 the city accepted funding applications from housing, health care and service providers through its Annual Action Plan process. 2) The city staff participates in local and regional committees such as the Unmet Needs Committee, Independent Living Resource Center and Region Five Governor’s Committee to End Homelessness. A continued coordination is anticipated for planning efforts, as well as project implementation, between all of these groups.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Jefferson is within Region 5 of the Balance of State (BoS) Continuum of Care. The BoS is administered by the Missouri Governor’s Committee to End Homelessness (GCEH).

The GCEH was established in 1987. The GCEH is comprised of Governor appointed committee consisting of state departments, non-profit agencies, eight Continua of Care (CoC), and formerly homeless citizens. The GCEH is responsible with raising awareness about homelessness and an advocate for housing through resource collaboration.

The BoS also conducts quarterly Regional Housing Team Meetings (RHTM). These meetings are open to members of the continuum, including BoS funded or non-funded agencies, service providers and community stakeholders.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Department of Social Services along with the Missouri Housing Development Commission (MHDC) administers the ESG funds statewide. The application is accessed through MHDC’s website under Community Initiatives department. There is an advisory committee that consists of 23 members with representation from each Missouri CoC, state departments and non-profits. The advisory committee will create formal polices regarding ESG allocations, performance standards and HMIS policies and procedures.

The City of Jefferson historically has not been a direct recipient of ESG funds, although may be applying for the 2015 funding cycle. In 2014, the Jefferson City Salvation Army was a recipient of a \$50,000 emergency shelter award.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See table on next page.

Table 2 – Agencies, groups, organizations who participated

2	Agency/Group/Organization	Central Missouri Community Action Agency
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Central Missouri Community Action Agency provided support by participating in the public hearings. The City continues to have greater coordination with CMCA and is a key partner in the Down Payment Assistance Program and also with the Unmet Needs Committee.
3	Agency/Group/Organization	Independent Living Resource Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ILRC provided support by participating in the public hearing of the plan. The City continues to improve coordination with ILRC as a partner as they are currently a sub-grantee for the public services category of funding for 2014.

Identify any Agency Types not consulted and provide rationale for not consulting

Please note that local agencies and service providers in City of Jefferson were invited to participate in the Annual Action Plan process. These organizations were emailed invites to all public hearing and meetings. In addition provided a link to a survey to provide feedback on the proposed 2015 Annual Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Missouri Housing Development Commission	The City of Jefferson will continue to support Balance of State Continuum of Care's goals and objectives through projects funded locally.
Point-in-Time Count	Missouri Housing Development Commission	MHDC twice a year completes the Point-in-Time Count for the Balance of State and publishes a report. This report is utilized for the Consolidated Plan and Annual Action Plan process.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City encouraged participation and comments on the Annual Action Plan by posting public hearing and survey on the City’s website at www.jeffcitymo.org. Notification of the 2015 Annual Action Plan was sent out to City staff, Councilman, and area agencies.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The first public hearing on the 2015 Annual Action Plan was held in the Council Chambers on September 4, 2014 from 4:00 pm to 5:00 pm. Public notice was published within the Jefferson City News Tribune on August 28, 2014, posted at the Public Housing Authority and Missouri River Regional Library and on www.jeffcitymo.org. A survey was made available at <https://www.surveymonkey.com/s/JF7TF6V>. Comments for the public hearing and completed surveys were accepted through October 10, 2014.

The draft 2015 Annual Action Plan will be presented to the Public Works and Planning Commission on September 18, 2014; October 23, 2014 and to the City Council on March 16, 2015 for approval by resolution.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Public Hearing held on September 4, 2014 at City Hall from 4:00 to 5:00 pm. Four individuals representing local agencies were in attendance.	One comment was received by the October 10, 2014 deadline. The comment read "2015 Action Plan to address obstacles to meeting underserved needs, Public Services for the homeless. The January 2014 Homeless Point-in-Time Count had 74 homeless individuals in homeless shelter and six (6) unsheltered. Increase the total grant funding amount to \$50,000."	The City's response was "The Community Development Block Grant program has a Public Services Cap where public services activities must not exceed 15 percent of the yearly allocation of funds. The 2015 Annual Action Plan mirrors the 2014 allocation of \$241,431 and the amount awarded to the public services category. The 15 percent max of \$241,431 would equate to \$36,214.65 and therefore would not be able to set aside \$50,000 amount."	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Internet Outreach	Non-targeted/broad community	Action Plan Survey on Survey Monkey	N/A	N/A	https://www.surveymonkey.com/s/JF7TF6V
3	Public Meeting	Non-targeted/broad community	Public Works and Planning Meetings held on September 18 and October 23, 2014. The first meeting discussed the proposed 2015 Action Plan. The second meeting discussed the process presented the budget and planned activities.	None	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Jefferson is recipient to multiple state and federal grants. Funding from these resources support local projects such as transportation and infrastructure improvements, elimination of slum and blight, and support neighborhood reinvestment. The resources, at times, dovetail and spur additional investment by private companies and residents.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	243,075	15,000	0	258,075	0	City anticipates receiving \$243,075 in CDBG allocation with an additional \$15,000 in program income through sales of properties that participated in the Home Ownership Programs prior to end of the 5 year Deed of Trust.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Jefferson City's CDBG allocation will complement a number of other federal resources, as well as state and local resources. The primary resources are: 1) The city's Neighborhood Reinvestment Act programs, which is used with in the Old Town area neighborhoods; 2) HUD's Neighborhood Stabilization Program (NSP); 3) State CDBG funded Missouri State Penitentiary demolition and redevelopment project; and 5) MODOT funded Lafayette Street / US 50 Interchange project.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide safe, decent affordable housing	2014	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	Citywide	Affordable Housing	CDBG: \$50,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit Direct Financial Assistance to Homebuyers: 0 Households Assisted
2	Increase Economic Opportunities	2014	2018	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Citywide	Affordable Housing	CDBG: \$25,000	Direct Financial Assistance to Homebuyers: 5 Households Assisted
3	Preserve and Improve Area Neighborhoods	2014	2018	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Infrastructure & Facility Improvements Removal of Slum and Blight	CDBG: \$95,145	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted Buildings Demolished: 2 Buildings
4	Promote Self-Sufficiency Through Service Provision	2014	2018	Homeless Non-Homeless Special Needs	Citywide	Supportive Services for Low Income & Special Needs	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide safe, decent affordable housing
	Goal Description	Goal assist with providing safe, decent affordable housing through the home ownership programs.
2	Goal Name	Increase Economic Opportunities
	Goal Description	
3	Goal Name	Preserve and Improve Area Neighborhoods
	Goal Description	
4	Goal Name	Promote Self-Sufficiency Through Service Provision
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City estimates that 13 Low to Moderate Income families will be assisted with CDBG funds per the following:

- 1) Tenant Based Rental Assistance (TBRA) including non-homeless special needs - As part of the City's application process for non-profits, TBRA may be a service provided if it is considered a new or quantifiable increase of existing service. All is subject to 15% CDBG funding cap.
- 2) New Unit Production - City of Jefferson does not utilize CDBG funds for new unit production. The Missouri Housing Development Commission (MHDC) administers programs such as the Federal and State Low Income Housing Tax Credit (LIHTC) Program, MHDC Fund Balance and HOME Rental Housing Production Programs; Affordable Housing Assistance Tax Credit Program, Home Repair Opportunity (HeRO) Program and the Missouri Housing Trust Fund (MHTF) Program.
- 3) Rehabilitation - City of Jefferson utilizes CDBG funds for assistance with rehabilitation. The homeowner support programs assist homeowners up to \$5,000 for accessibility, energy efficiency, code deficiencies, and emergency home repairs. In addition public facilities may be assisted with rehabilitation costs for ADA, retrofitting, etc.
- 4) Acquisition- The City of Jefferson utilizes CDBG funds for acquisition in the form of down payment assistance to LMI households up to \$5,000. As part of the application process the applicant is required to attend a homebuyer education course.

AP-35 Projects – 91.220(d)

Introduction

The following projects are proposed for the City's 2015 program year.

#	Project Name
1	CDBG Planning and Administration
2	Housing Rehabilitation
3	Down Payment Assistance
4	Public Facility & Public Improvements
5	Demolition Assistance
6	Public Services

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is closely aligned with the top housing and community development needs identified in the needs assessment, housing market analysis and contributed by stakeholders and citizens who participated in the development of the Consolidated Plan. The primary obstacle to addressing underserved needs is lack of funds. The cost of needed improvements to the city's sidewalks, for example, far exceeds the city's five year allocation of HUD block grant funds. The city also faces budgetary constraints associated with the economic downturn.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	CDBG Planning and Administration
	Target Area	Citywide
	Goals Supported	Provide safe, decent affordable housing Preserve and Improve Area Neighborhoods Promote Self-Sufficiency Through Service Provision Increase Economic Opportunities
	Needs Addressed	Affordable Housing Public Infrastructure & Facility Improvements Supportive Services for Low Income & Special Needs Removal of Slum and Blight
	Funding	CDBG: \$48,615
	Description	Planning and Administration Expenses
	Target Date	12/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
2	Project Name	Housing Rehabilitation
	Target Area	Citywide
	Goals Supported	Provide safe, decent affordable housing Preserve and Improve Area Neighborhoods Increase Economic Opportunities
	Needs Addressed	Affordable Housing Removal of Slum and Blight
	Funding	CDBG: \$50,000

	Description	Provide assistance to low to moderate income households up to \$5,000 for rehab/repair for code deficiencies, energy efficiency, ADA accessibility and emergency repairs.
	Target Date	12/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 LMI families will benefit from the proposed activity.
	Location Description	Jefferson City Limits
	Planned Activities	Planned activities include correcting exterior code deficiencies such as roofs, gutters, downspouts, broken windows, decks, porches, sidewalks, handrails, etc. The Energy Efficiency program includes energy audit conducted on property. Base on report energy efficiency improvements will be made such as replacement/repair of HVAC systems, water heaters, insulation, window replacement, etc.
3	Project Name	Down Payment Assistance
	Target Area	Citywide
	Goals Supported	Provide safe, decent affordable housing Preserve and Improve Area Neighborhoods
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$25,000
	Description	Provide direct financial assistance for low to moderate income households up to \$5,000 for purchase of a single-family residence.
	Target Date	12/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5 LMI households will benefit from the program.
	Location Description	Jefferson City Limits
Planned Activities	The Down Payment Assistance Program will include LMI applicants attending a first time homebuyers education course prior to purchasing the property. The assistance can go towards down payment and/or closing costs.	
4	Project Name	Public Facility & Public Improvements
	Target Area	Citywide
	Goals Supported	Preserve and Improve Area Neighborhoods Promote Self-Sufficiency Through Service Provision Increase Economic Opportunities

	Needs Addressed	Public Infrastructure & Facility Improvements Removal of Slum and Blight
	Funding	CDBG: \$69,460
	Description	Projects assisting in providing improvements to public infrastructures and/or facilities.
	Target Date	12/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	As much as 12,000 LMI individuals could be assisted. For 2015, it is estimated that 2,000 LMI individuals will be assisted.
	Location Description	Construction projects will be completed within census tracts 105 (5,768 population and 1,797 households) 106 (4,046 population and 1,971 households) and 207 (2,253 population and 1,125 households).
	Planned Activities	Planned activities may include water and sewer improvements; sidewalk, curb and gutter improvements; way finding signage, community facility, etc.
5	Project Name	Demolition Assistance
	Target Area	Citywide
	Goals Supported	Provide safe, decent affordable housing Preserve and Improve Area Neighborhoods Increase Economic Opportunities
	Needs Addressed	Affordable Housing Removal of Slum and Blight
	Funding	CDBG: \$25,000
	Description	Removal of slum and blight
	Target Date	12/31/2015
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1 structure will be demolished.
	Location Description	Jefferson City Limits
Planned Activities	Program is designed for removal of slum and blight within the City limits.	
6	Project Name	Public Services
	Target Area	Citywide
	Goals Supported	Provide safe, decent affordable housing Promote Self-Sufficiency Through Service Provision Increase Economic Opportunities

Needs Addressed	Affordable Housing Supportive Services for Low Income & Special Needs
Funding	CDBG: \$25,000
Description	Provide funding up to 15% of annual CDBG allocation to local non-profit organizations for supportive services. Services are either new or a substantial increase over previous year.
Target Date	12/31/2015
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 100 LMI and homeless households be assisted with funds.
Location Description	Target area is Jefferson City Limits.
Planned Activities	Planned activities include but not limited to employment services (e.g. job training), crime prevention and public safety, child care, health services, substance abuse services (e.g., counseling and treatment), fair housing counseling, education programs, services for senior citizens and services for homeless persons.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City has several census tracts that are identified as to having at least 51% Low-Moderate Income households. These census tracts are 105, 106 and 207. Public improvements will be concentrated within these census tracts. By the nature of the homeowner support programs, down payment assistance, and public services funding will directly go to LMI households as they all require verification of income for the assistance. It's anticipated that funding for slum and blight removal will assist local non-profits with reconstruction low income housing.

Geographic Distribution

Target Area	Percentage of Funds

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The within the City limits the priorities for CDBG funding are will be directed to LMI households while construction projects will be within census tracts 105, 106 and 207. If construction projects are conducted outside the listed census tracts, LMI survey's will be completed to ensure compliance with 51% LMI national objective.

Discussion

Assistance of the CDBG program will not be highly concentrated on any specific neighborhood, but rather on census tract 105, 106 and 207. The homeowner support program does not have any specific area that is concentrated on (i.e. Old Town Area) but rather the determining factor is the LMI status of the household.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Beginning with 2014 the City provided the opportunity for non-profits to apply for funding from the public assistance category. Figures of assistance is still unknown at the time of this report therefore the second year goals (PY 2015) for the number of households to be supported is only an estimate.

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	13
Special-Needs	3
Total	26

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	3
Total	13

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

Affordable housing may be met through multiple programs the City offers in 2015. Those programs include homeowner support programs, down payment assistance, and public assistance. Homeowner support program assist LMI homeowners with rehab/repairs to correct code deficiencies, increase energy efficiency, ADA assessibility and emergency repairs up to \$5,000. The down payment assistance program will assist LMI households with up to \$5,000 to defray the cost of down payment/closing costs. Finally, the public assistance category will be available to non-profits to provide a new service or a quantifiable increase to an existing service which may or may not include employment services, health services, fair housing counseling, education programs, services for senior citizens, services for homeless persons, etc.

AP-60 Public Housing – 91.220(h)

Introduction

The JCHA operates 317 units of public housing and administers the Section 8 Housing Voucher program for the Jefferson City area. A Section 8 voucher assists eligible families pay the rent for apartments owned by private landlords. The JCHA inspects Section 8 properties prior to move-in and on a yearly basis to ensure that apartments comply with HUD standards for safety, size and accessibility. The JCHA keeps a list of Section 8 Landlords on its website. The Housing Authority also offers several affordable senior housing developments, some with units accessible for persons with disabilities.

Actions planned during the next year to address the needs to public housing

The goal of the Public Housing Authority is to provide improved living conditions for very low and low income families while maintaining their rent payments at an affordable level. To operate a socially and financially sound public housing agency that provides decent, safe and sanitary housing within a drug free, suitable living environment for tenants and their families. To avoid concentration of economically and socially deprived families in any one or all of the PHA's public housing developments.

The Authority continues to offer low income families affordable housing. It works closely with local police to keep the neighborhoods drug free and to avoid crime in the area. The Authority tries to attract a variety of families of various socio-economic backgrounds to each of its public housing developments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Brochures for the down payment assistance program will be available at the Housing Authority. The program provides assistance up to \$5,000 towards the down payment/closing costs associated with purchasing a residential home. The program requires completion of a first time homebuyers course and obtain a certificate of completion.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable according to the Housing Authority.

Discussion

The City does not manage the local public housing authority. The Housing Authority is comprised of a board in which the Mayor does delegate member(s) to.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City is located within the Balance of State Continuum. Each continuum provides oversight of federal homeless assistance dollars and collaborates with local communities to provide the best service to our residents who are homeless. In addition to local level supports, each continuum holds an appointed seat on the Governor's Committee to End Homelessness.

Governor's Committee to End Homelessness provides the oversight of homeless assistance in Missouri. GCEH members include Department of Social Services, Department of Health and Senior Services, Department of Elementary and Secondary Education, Department of Economic Development, Veterans Administration, Social Security Administration, Balance of State Continuum of Care, Missouri Housing Development Corporation, Public Housing Authorities, Head Start, Missouri Association for Community Action Department of Mental Health, Missouri Association of Social Welfare, United States Department of Agriculture, Salvation Army, Missouri Coalition Against Sexual and Domestic Violence, etc.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Jefferson participates in Unmet Needs Committee that is comprised of Central Missouri Community Action Agency, Samaritan Center, Red Cross, United Way, Jefferson City Public Schools, Health Department, Food Pantry, etc. During meetings the committee provide updates and provides information on their current needs of their clients. Usually the outcome includes multiple agencies teaming up to meet the needs of those said clients.

Addressing the emergency shelter and transitional housing needs of homeless persons

Locally, the Salvation Army Center of Hope has a 40 bed capacity available to men, women, and families with children. The Center of Hope offers a 90 day shelter that provides hot meals, a safe place to sleep, case management to help residents to plan for independent living, life skills classes, professional referrals, and laundry facilities. The Jefferson City Rape & Abuse Crisis Service serves 9 Central Missouri counties providing shelter, court advocacy, counseling, 24 hour hotline, crisis intervention, support groups and case management to domestic and sexual abuse victims. They provide emergency shelter to 36 residents not including baby cribs.

In 2014, the Salvation Army was directly awarded \$50,000 from the Emergency Solutions Grant.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are a variety of service providers in Jefferson City that assist low income individuals and families. These providers coordinate amongst themselves to ensure that they are meeting the needs of

the community to the best of their abilities. One of the ways they coordinate is through the area's Unmet Needs Committee. This committee is a chance for service providers to have a round table discussion about updates and changes in their organizations and a chance for them seek assistance and advice if needed.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

There are a variety of agencies in the Jefferson City area that provide housing options and case management assistance including those returning from mental and physical health institutions. They provide the option of living independently in a group setting. The state of Missouri Department of Mental Health also offers on housing assistance options such as rental assistance, home purchasing program, home repair/weatherization assistance, home access modifications. The independent living resource center in Jefferson City offers programs that provide people with the tools to learn how to live independently including cooking, budgeting, reading and finding employment. They also offer disability assistance for improvements on homes for people with disabilities. The unmet needs group is also a good resource for case management.

Discussion

Continuing in 2015, the City will continue to assist low income, special needs and homeless with the Public Service Category of funding to local non-profits. The eligible activities include, but not limited to employment services (e.g. job training), crime prevention and public safety, child care, health services, substance abuse services (e.g., counseling and treatment), fair housing counseling, education programs, services for senior citizens and services for homeless persons

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are several planned zoning code amendments that will affect housing affordability in City limits including census tracts 105, 106 and 207:

1. A reduction (perhaps elimination of the requirement in some cases) in off street parking requirements. Managing parking effectively can increase property values, enhance business opportunities, mitigate developer impacts, provide opportunities for active and sustainable transportation and improve traffic circulation.

2. Allowing live-work units in commercial zoned areas. Benefits of including "mixed-use" zoning may include the following:
 - greater housing variety and density
 - reduced distances between housing, workplaces, retail businesses, and other destinations
 - more compact development
 - stronger neighborhood character
 - pedestrian and bicycle-friendly environments

3. In addition the adoption of the "new" Southside Plan includes preservation of existing housing rather than demolition and redevelopment.

Discussion

In early 2014, the City applied for an EPA Smart Growth America Grant focusing on Sustainable Land Use Code Audit. The grant would have provided technical assistance to the City in reviewing and revising the City's Code. Unfortunately, the City was not awarded the grant and therefore will continue to review codes as time and capacity allows.

AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

New in the 2014 Action Plan was the inclusion of the Public Assistance Category. This allowed for non-profit entities to apply for funds up to 15% of the City's annual entitlement allocation for eligible activities assisting low-moderate income households. Eligible Public Assistance activities according to Section 105(a) of the Community Development Act include, but not limited to:

- Employment services (e.g. job training);
- Crime prevention and public safety;
- Child care;
- Health Services;
- Substance abuse services (e.g. counseling and treatment);
- Fair housing counseling;
- Education programs;
- Services for senior citizens; and
- Services for homeless persons.

For 2015, the City plans to continue the Public Services category to local non-profits. At this time it is unknown who will be funded as the application process will begin in early 2015.

Actions planned to foster and maintain affordable housing

The City currently has several programs within the Neighborhood Reinvestment Act (NRA) including Residential Old Town Tax Reimbursement Program, Commercial Old Town Facade Tax Reimbursement Program, Residential Old Town Down Payment Assistance and Mixed Use Adaptive Reuse Program. These programs are locally funded and intended to foster affordable housing and create improvements within the Old Town sector of the City. The programs have been in place for several years and so far the council continues to fund the programs.

In addition, the CDBG funded programs include homeowner assistance in areas of code deficiencies, energy efficiency upgrades, accessibility and emergency repairs. This program aids in maintaining affordability and sustainability by keeping the homeowners within their homes by correcting code deficiencies; increasing energy efficiency which potentially lower utility bills; completing ADA accessibility retro-fits; and/or repairing emergency health and safety issues such as replacing the wastewater connection.

The CDBG Down Payment Assistance Program may aid in a household obtaining homeownership status. The program is designed for first time LMI homebuyers (per HUD's definition) in purchasing a residential house within the City limits. This program is different from the City funded NRA Down Payment Assistance as the CDBG program does not have the requirements of purchasing a property within the "Old Town" sector. By providing assistance with down payments or closing cost will aid in providing decent housing that is affordable.

Actions planned to reduce lead-based paint hazards

The CDBG Down Payment and Homeowner Assistance Programs require lead based paint inspections for properties that were constructed prior to 1978.

The Down Payment Assistance Program requires a visual inspection prior to closing. If there are any identified peeling paint or other lead based paint hazards positively identified through testing the buyer could be entitled to an additional \$500 in order to mitigate the lead based paint hazard.

As for the Homeowner Assistance programs any painted areas that will be disturbed with rehabilitation will be tested for lead based paint. The areas positively identified as having lead based paint the EPA certified contractors shall repair the surfaces disturbed and include safe work practices clearance.

Actions planned to reduce the number of poverty-level families

For the 2015 Annual Plan will be the second year of providing the Public Assistance Category. This category allows for non-profit entities to apply for funds up to 15% of the City's annual entitlement allocation for eligible activities assisting low-moderate income households. Eligible Public Assistance activities according to Section 105(a) of the Community Development Act include, but not limited to:

- Employment services (e.g. job training);
- Crime prevention and public safety;
- Child care;
- Health Services;
- Substance abuse services (e.g. counseling and treatment);
- Fair housing counseling;
- Education programs;
- Services for senior citizens; and
- Services for homeless persons.

By providing this category of funding may aid in reducing the number of poverty-level of families as non-profits will have the ability to add a new service or have a quantifiable increase in the level of an existing service.

Actions planned to develop institutional structure

The City partners with various local and state agencies such as the Unmet Needs Committee, Housing Authority, Governor's Committee to End Homelessness, Balance of State Continuum of Care, State and local departments. In addition, the City has an excellent relationship with the local chamber of commerce and Mid-Mo Regional Planning Commission.

Actions planned to enhance coordination between public and private housing and social service agencies

The City plans to attend the Region Five Regional Housing Team Meeting (RHTM). These meetings are held quarterly and is in collaboration with the Governor's Committee to End Homelessness (GCEH), Missouri Housing Development Commission (MHDC), the Homeless Missourians Information System (HMIS), local Supportive Housing Programs and local resource agencies. The purpose of these meetings is to establish a network of agencies to enhance the service delivery to homeless, disabled individuals and families, and others seeking services for their current hardship and challenges in their lives. The

meetings are comprised of two sessions: one focusing on housing and homelessness issues and the other session on using HMIS data for performance improvement.

In addition, the City will continue participation in the monthly Unmet Needs Committee meetings. The Committee is comprised of various local agencies who provide updates of their existing programs and needs. Each meeting also includes a speaker and information on services an agency provides. By collaborating together often results in ideas, suggestions and a positive outcome.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Discussion

The overall benefit period of three years may be used the minimum overall benefit of the CDBG program.

Appendices

- Affidavit of Publications
- Public Hearing Information
- Action Plan Comment
- Survey
- Public Works & Planning Committee Publications
- Action Plan Resolution
- Certifications
- SF424

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI) ss.
County of Cole)

I, Terri Leifeste, being duly sworn according to law, state that I am one of the publishers of the News Tribune, a daily newspaper of general circulation in the County of Cole, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Jefferson, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such, who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2000, and Section 59.310, Revised Statutes of Missouri 2000. The affixed notice appeared in said newspaper on the following issues:

- 1st Insertion _____ August 28, 2014
- 2nd Insertion _____
- 3rd Insertion _____
- 4th Insertion _____
- 5th Insertion _____
- 6th Insertion _____
- 7th Insertion _____
- 8th Insertion _____

\$63.00
Printer's Fee

By: *Terri Leifeste*
Terri Leifeste

Subscribed & sworn to before me this 28th day of August, 2014

Chris Brundin
Notary Public



PUBLIC NOTICE

The City of Jefferson will hold a public hearing on Thursday, September 4, 2014 from 4:00 p.m. to 5:00 p.m. in the City Hall Council Chambers, 320 E. McCarty Street, to present the 2015 Annual Action Plan for U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program. Comments regarding the plan will be accepted through October 10, 2014. City Hall is accessible through the E. McCarty Street entrance.

Please direct questions and/or comments to:
Planning & Protective Services
320 E. McCarty Street
Jefferson City, MO 65101
573/634-6410

jcplanning@jeffcitymo.org with the subject line "CDBG 2015 Annual Action Plan"

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

Phyllis Powell, City Clerk
City of Jefferson, Missouri

N.T. August 28, 2014

Abbott, Jayme

From: Melenie Fee Clardy <mfee@embarqmail.com>
Sent: Tuesday, August 26, 2014 1:39 PM
To: Abbott, Jayme
Subject: RE: HUD Public Notice Posting

Hi Jayme,
We are happy to do it.

Melenie Fee Clardy
Housing Authority of the City of Jefferson
573-635-6163 X220

From: Abbott, Jayme [mailto:JAbbott@jeffcitymo.org]
Sent: Tuesday, August 26, 2014 1:05 PM
To: Melanie Fee
Subject: HUD Public Notice Posting

Ms. Melenie,

Attached is a CDBG Public Notice for the 2015 Annual Action Plan. As identified within our Citizen Participation Plan all public notices are to be posted at the Housing Authority. Could you be so kind to post this for me through October 10, 2014?

Let me know if you have any questions.

Thanks,

Jayme Abbott

Neighborhood Services Coordinator
City of Jefferson
320 E. McCarty St
Jefferson City, MO 65101
573-634-6305 Direct Line
573-634-6410 Main Line

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Abbott, Jayme

From: Betty Hagenhoff <hagenhoffb@mrrl.org>
Sent: Tuesday, August 26, 2014 3:14 PM
To: Abbott, Jayme
Subject: Re: Public Notice Posting

Jayne,

Posted today. Thanks.

Betty Hagenhoff

On Tue, Aug 26, 2014 at 1:01 PM, Abbott, Jayme <JAbbott@jeffcitymo.org> wrote:

Ms. Betty Hagenhoff,

I manage the Community Development Block Grant (CDBG) program which is funded by US Department of Housing and Urban Development. As identified within our Citizen Participation Plan all public notices are to be posted at the Missouri River Regional Library. Attached is a copy of the CDBG 2015 Annual Action Plan Public Notice.

Could you be so kind to post this for me through October 10, 2014? If you are not the correct person for me to contact please let me know who I would need to speak with.

Let me know if you have any questions.

Thanks,

Jayne Abbott

Neighborhood Services Coordinator

City of Jefferson

320 E. McCarty St

Jefferson City, MO 65101

573-634-6305 Direct Line

573-634-6410 Main Line

--

Betty Hagenhoff
Assistant Director
Missouri River Regional Library
573-634-6064 x 249

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For more information please visit <http://www.symanteccloud.com>

Abbott, Jayme

From: Abbott, Jayme
Sent: Tuesday, August 26, 2014 1:18 PM
To: 'Denise Kuensting'; Anthony, William; Backes, Debbie; Barnett, Don; Bax, Ann; Beck, Julie; Beffa, Mary; Brand, Jennifer; Burger, Alisha; Campbell, Kristi; Cedervall, Kevin; Childs, Victoria; Cockrum, Lorna; Cooper, Edwin; Cunningham, Mary; Marylyn DeFeo; Edwards, Amy; Elliott, Nicole; Farr, Bill; Friederich, Mindie; Gentry, Pam; Glassner, Terri; Griffith, Dave; Hamler, Deborah; Harden, Rene'; Harvey, Tanya; Hawk, Tammy; Hendrickson, Renee; Henry, Lauren; Hilty, Kristen; Iman, Phillip; Jarrett, Ashley; Kerns, Leslie; Ketterman, Deborah; Kuntz, Steve; Painter, Rachele; RidgewayLong, Gina; Rowe-Kerr, Pat; Schonhardt, Shalon; Scott-Huffman, Michelle; Steinbeck, Erica; Strobe, Vicki; Stuckenschneider, Emily; Summers, Rita; Thompson, Stefani; Varner, Ashley; Verslues, Theresa; Vessell, Keith; Walker, Jan; Wiley, Nancy; Wilkins, Katie; Williams-Crane, Angie; Wooldridge, Shari; Young, Jaime; Zimmerman, Lynda; Kelly Smith; 'Dianna Moore'; Stephanie Bell - Downtown JCMO (stephanie@downtownjeffersoncity.com); Phil Freeman; cynthia_chapman@usc.salvationarmy.org; Jeremy Murray (jeremy@ilrcjcmo.org); llawson.yez@gmail.com; advocatewayne@embarqmail.com; brianb@swllc.us.com; vschild@mchsi.com; pvantuinen@centurylink.net; Steve Veile (hcjprez@gmail.com); Art Hernandez; Artie Langston; Bill Case; Brent Hemphill; Doug Record; Ed Meyers; Henry, Larry; Jane Moore; Mark Schreiber; Mary Schantz; Ron Medin; Mark Mehmert
Cc: Stegeman, Ellen; Stratman, Anne
Subject: City of Jefferson CDBG Public Hearing

PUBLIC NOTICE

The City of Jefferson will hold a public hearing on Thursday, September 4, 2014 from 4:00 p.m. to 5:00 p.m. in the City Hall Council Chambers, 320 E. McCarty Street, to present the 2015 Annual Action Plan for U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program. Comments regarding the plan will be accepted through October 10, 2014.

City Hall is accessible through the E. McCarty Street entrance.

Please direct questions and/or comments to:

Planning & Protective Services

320 E. McCarty Street

Jefferson City, MO 65101

573/634-6410

jcplanning@jeffcitymo.org with the subject line "CDBG 2015 Annual Action Plan"

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.



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Calendar/Meetings	



**Community Development Block Grant
Plans and Reports**

CDBG Policies and Procedures Manual

Citizen Participation Plan

Fair Housing

Consolidated Plan

2014-2018 Final Consolidated Plan & 2014 Action Plan
2014-2018 Consolidated Plan Power Point Presentation

Action Plans

- Year 1 Action Plan - 2009**
- Year 2 Action Plan - 2010**
- Year 3 Action Plan - 2011**
- Year 4 Action Plan - 2012**
- Year 5 Action Plan - 2013**

Consolidated Annual Performance Evaluation Report

- First Program Year CAPER - 2009**
- Second Program Year CAPER - 2010**
- Third Program Year CAPER - 2011**
- Fourth Program Year CAPER - 2012**
- Fifth Program Year CAPER - 2013**

Public Hearing Notices

2015 Annual Action Plan

The City of Jefferson annually receives federal funding from the U.S. Department of Housing and Urban Development (HUD). As a result, the City is required to prepare an Annual Action Plan every year to address the community development needs affecting low and moderate income residents of Jefferson City. Various community development projects in the city are funded in part with grants received from HUD. These grants enable the City to provide decent affordable housing, economic development opportunities, neighborhood improvements, and community development services for the low and moderate income residents of Jefferson City. In order to update the Annual Action Plan the City is gathering citizen input in order to assess the needs of the community. Your confidential input is extremely valuable and appreciated. Please follow the link below and complete the survey. Thank you for your participation.

<https://www.surveymonkey.com/s/JF7TF6V>

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CITY OF JEFFERSON
CALENDAR

Document Center

Online Payments

ACCIDENT REPORTS

ADOPT A PET
Animal Shelter

Streaming Council Meetings

STREET CLOSINGS
Road Alerts

EMPLOYMENT OPPORTUNITIES

MAPS

RECYCLING Information

KEEP CALM AND HELP US ORGANIZE OUR NEW WEBSITE

NEWS

National Night Out on September 16, 2014
The City of Jefferson is awarded the CAFR Certificate of Achievement
2014 Jefferson City Convention and Visitors Bureau Budget
Jefferson City named Rand McNally's Most Beautiful Small Town

FEATURES

[USS Jefferson City](#)
[JCTV Facebook Page](#)
[Red Cross Free Tornado App](#)
[Jefferson City Area Chamber of Commerce Reports and Audits](#)
[Explore Jefferson City video](#)
[Historic Preservation Commission](#)
[Capital Area Metropolitan Planning Organization](#)
[Americans with Disabilities Act](#)

CURRENT EVENTS

Monthly Financial Reports (8/12/14)
Capital Mall TIF Information
Interested in being a part of local government?
Disadvantaged Business Enterprise Goal - JeffTran/Jefferson City Transit Division
Convention & Visitors Bureau - Events Calendar
Parade Permits

UPCOMING EVENTS

Showing events after 9/4. [Look for earlier events](#)

Thursday, September 4	
10:00am	CAMPO Technical Committee
12:00pm	Police Personnel Board
4:00pm	Public Hearing - HUD CDBG Program
Monday, September 8	
5:30pm	Budget Committee Meeting
Tuesday, September 9	
7:30am	Board of Adjustment



MID-MISSOURI UNMET NEEDS COMMITTEE

September 3, 2014

Members Present

Jayne Abbott (City of Jefferson)

Don Barnett (Red Cross)

Alisha Burger (Missouri Care)

Julie Enboden (Special Health Care Needs)

Pam Gentry (JCPS)

Debbie Hamler (Special Learning Ctr)

Phillip Iman (Red Cross)

Leslie Kerns (Pregnancy Help Center)

Emily McGee (CMCA HeadStart)

Ashley Varner (CMCA)

Jan Walker (ILRC)

Shari Wooldridge (Experience Works)

Debbie Backes (Cole Co EMA)

Jennifer Brand (Dept. of HSS)

Marylyn DeFeo (Samaritan Center)

Mindie Friederich (JCPS)

Terri Glassner (Com Rep)

Renee Hendrickson (HCUSA)

Gwendolyn Jennings (HeadStart)

Denise Kuensting (Samaritan Center)

April McNail (Bridges of Missouri)

Theresa Verslues (United Way)

Christopher & Rachel White (Salvation Army)

Meeting was called to order by Marylyn DeFeo. Introductions followed.

Approval of the minutes from the May 7, 2014 meeting was called for, there was a motion to approve the minutes from Terri Glassner, and a motion was made to second by Debbie Backes. Minutes approved by vote.

Guest Speaker- Julie Enboden (Special Health Care Needs)

Julie is a Service Coordinator with Children and Youth with Special Health Care Needs (CYSHCN) Program. The CYSHCN Program provides assistance statewide (every county divided into 13 different regions) for individuals from birth to age 21 who have or are at increased risk for a disease, defect or medical condition that may hinder their normal physical growth and development and who require more medical services than children and youth generally. The program focuses on early identification and service coordination for individuals who meet medical eligibility guidelines. As payer of last resort, the CYSHCN Program provides limited funding for medically necessary diagnostic and treatment services for individuals whose families also meet financial eligibility guidelines. This program has been different names in the past, Crippled Children's Service and The Hope Program. This program is through the Missouri Department of Health and Senior Services (located on Wildwood Drive in Jefferson City) Bureau of Special Health Care Needs. To be eligible for the program the participant must be a Missouri resident, age from birth to 21, have an eligible special health care need (conditions include but not limited to: Cerebral Palsy, Cystic Fibrosis, Cleft Lip and Palate, Hearing Disorders, Hemophilia, Paraplegia, Quadriplegia, Epilepsy/Seizures, Spina Bifida, and Traumatic Brain Injury) and meet financial eligibility guidelines for funded services (family income at or below 185% of the Federal Poverty Guidelines). The CYSHCN Program provides two primary services 1) Service coordination is provided to all participants, regardless of financial status. 2) Limited funding for medically necessary diagnostic and treatment services for participants whose families meet the financial eligibility guidelines. Transportation is not provided. Need to get the word out that CYSHCN provides assistance for children with health care needs. For more information on the CYSHCN Program go to <http://www.health.mo.gov/living/families/shcn/cyshcn.php> or call Toll Free at (800)451-0669.

Agency Updates

Jan Walker (ILRC)

ILRC will be having the 2nd Annual Services Fair for Person with Disabilities, their Families and their Caregivers on October 22, 2014 at the Capital Mall from 12pm – 4pm. Many vendors are expected to participate in the Fair. If interested in becoming a vendor contact Melinda Cardone at (573)556-0400. ILRC is also providing bus passes through the Transportation Pass Program for JeffTran and HandiWheels Customers. The bus passes are provided to eligible participants in partnership with the City of Jefferson through a Community Development Block Grant.

Passes will assist eligible participants in obtaining transportation for employment, medical, essential shopping and recreational activities. Do not have to be a consumer of ILRC to be eligible for bus passes.

Shari Wooldridge (Experience Works)

If you are looking for assistance, considering contacting Experience Works. Experience Works collaborates with various private and public employers by placing dependable, trained and reliable older workers (age 55 and older) in permanent employment. Usually work around 18 hours per week.

Debbie Backes (Cole County EMA)

September is National Preparedness Month. Sponsored by FEMA, National Preparedness Month aims to educate and empower Americans to prepare for and respond to all types of emergencies, including natural disasters and potential terrorist attacks. SEMA will be holding an event at the Capitol on Sept 11th at 11:00. CERT team meeting will be on Tuesday, Sept 9th at 6:00pm.

Jayne Abbott (City of Jefferson)

Community Development Block Grant program (CDBG) accepted public services applications. There are three agencies the city is working with on bus passes, ILRC and Common Ground, CMCA and help with Child Care. There will be a Public Meeting on Sept 9th at 4:00pm to discuss the Solid Waste Services Contract. Eligible person may receive 4 passes (each for 10days) in an 18 month period. There is a tracking system to monitor the number of passes given to one person. **Looking for suggestion on how to spend next year funding.** How should the funding be directed. Go to website and fill out survey.

Ashley Varner (CMCA)

Has been with CMCA for one year. Will be receiving funding for Energy Assistance in October for elderly and disabled. November 1st for others. Put a plug in for Experience Works program. Very good program. CMCA- Partner and Client Appreciation Picnic. Will be Sept 27th (Saturday) from 11am-2pm at Riverside Park in Jeff City. This event will allow you to meet our Family Development Specialists and the participants that we serve. You will have the opportunity to listen to the success stories of our participants and current partners. You will also be able to present your own organizations efforts in bridging the poverty gap! There is will a Poverty Simulation for JC Officials on October 22nd at 1:00pm. CMCA is venturing in a new direction. They are in the process of purchasing Café Via Roma, a local coffee shop located on High Street. Their board has approved the purchase. The project will train employees to learn job skills so they can move on to better paying jobs.

Christopher and Rachel White (Salvation Army)

Christopher and Rachel introduced themselves to the group. They are the new Corps Officers. Salvation Army is looking at a change by offering a "Hand Up instead of Hand out". Hope this will bring more of a lasting change. They are also administering a program from United Way "New Start Rental Program".

Theresa Verslues (United Way)

United Way is in full campaign mode. You may have seen the scarecrows throughout the area. They are using the Wizard of Oz them "No Place like Home". Currently 48% of the goal has been raised. Some fund raisers coming up are Shop United, September 27th. Shop at listed local retailers and they will give a portion of their day's sales to the United Way of Central Missouri. Also Dine United, Tuesday, October 14th. Dine at listed local restaurants and they will pledge a portion of their day's sales to the United Way of Central Missouri. On Saturday, Sept. 20th the Senior Nutrition Council of Cole County and American Legion Roscoe Enloe Post #5 are hosting a Dinner and Dance. Fried Chicken Dinner 5-7 and Dance 8-11:30. All proceeds go the United Way of Central Missouri.

Don (Red Cross)

Working on homelessness. What resources exist for those that are homeless. Dealing with people that are homeless after a fire or other tragedy. It was mentioned that Halo is also helping with homelessness. They are looking at providing a home for around 40 girls at Jefferson City Public High School that are homeless.

Leslie Kerns (Pregnancy Help Center)

Fundraiser on October 20th. Will bring flyers to next meeting in October.

Marylyn DeFeo (Samaritan Center)

The Samaritan Center is already getting ready for Christmas. We have started handing out flyers to those families in Cole County that are eligible for Christmas Adoption. We are working to line up volunteers to work with the families starting October 6th, to gather the information on sizes and gifts for the family. The Samaritan Center provided a flyer at the State Charitable Campaign, Marylyn shared some of the numbers listed. 16,386 food orders were filled, feeding 41,613 people for 2013. 20,891 families are registered with the Samaritan Center, with 974 of those served for the first time in 2014. \$20,411 was spent on prescription assistance for people unable to afford important medication. \$45,494 was paid for utility bills for families facing disconnection. Samaritan Center will start collecting foods for Thanksgiving and also children Halloween costumes.

Respectfully Submitted,
Denise Kuensting

Next meeting:
Wednesday, October 1, 2014 at 8:30 am
Independent Living Resource Center
1706 Southridge Dr.
Jefferson City, MO 65101
Featured Speaker: Jan Walker
(ILRC)



City of Jefferson
Community Development Block Grant (CDBG) Program
2015 Annual Action Plan Public Hearing
September 4, 2014 at 4:00 p.m.
Council Chambers
 Sign-In Sheet

	Name	Organization	E-Mail Address
1	Edwin Cooper	DMH	Edwin.Cooper@dmh.mo.gov
2	Jeremy Blum	ITC	jeremy@itc.mo.gov
3	Ashley Varner	MCHA	Ashley-Varner@shannaction.org
4	Alex Rotenberg	CAAMPD	arotenberg@jeffcitymo.org
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City of Jefferson
Community Development Block Grant

2015 ANNUAL ACTION PLAN

September 4, 2014

Community Development Block Grant (CDBG) Overview

- ⊙ Federal Funding - U.S. Department of Housing and Urban Development (HUD)
- ⊙ Goals:
 - Provide Decent Housing
 - Create a Suitable Living Environment
 - Expand Economic Opportunities
- ⊙ National Objective Requirements:
 - 51% Low – Moderate Income (LMI)
 - Eliminate Slum & Blight
 - Urgent Threat to Health & Safety

Citizen Participation & Timeline

- ⊙ Public Hearing, September 4, 2014. Comments accepted through October 10, 2014;
- ⊙ Input Survey accepted through October 10, 2014;
- ⊙ Presentation of Annual Action Plan
 - Public Works & Planning, October 23, 2014;
 - City Council, November 4, 2014;
- ⊙ Annual Action Plan submitted to HUD, November 15, 2014.

2014-2018 Consolidated Plan Identified Priority Needs & Goals

- ⊙ Priority Needs
 - Affordable Housing;
 - Public Infrastructure & Facility Improvements;
 - Supportive Services for Low Income & Special Needs; and
 - Removal of Slum and Blight.
- ⊙ Goals
 - Provide Safe, Decent Affordable Housing;
 - Preserve and Improve Area Neighborhoods;
 - Increase Economic Opportunities; and
 - Promote Self-Sufficiency Through Service Provision.
- ⊙ Geographic Area: Citywide

2015 Annual Action Plan Programs and Budget

Program	Priority Needs Addressed	Budget
Homeowner Rehab & Down Payment Assistance	Affordable Housing	\$75,000
Public Facility & Infrastructure Improvements	Preserve & Improve Area Neighborhoods; Economic Opportunities	\$75,145
Public Services	Supportive Services for Low Income & Special Needs	\$25,000
Demolition Assistance	Removal of Slum & Blight; Economic Opportunities	\$20,000
Administration and Planning		\$48,286
	Total:	\$243,431

2015 Annual Action Plan Homeowner Rehab

- ⊙ Assist LMI single family residence homeowners with rehabilitation to address code deficiencies, energy efficiency, ADA accessibility and/or emergency repairs (e.g. water/wastewater repairs);
- ⊙ Assistance up to \$5,000 forgiven after 5 years of ownership and used as primary residential occupancy;
- ⊙ Residential houses constructed prior to 1978 subject to lead based paint testing of areas disturbed by rehab.

2015 Annual Action Plan Down Payment Assistance

- ⊙ Provide down payment/closing cost assistance to LMI households for purchase of single family residential house;
- ⊙ Assistance up to \$5,000 forgiven after 5 years of primary residential ownership/occupancy;
- ⊙ If house constructed prior to 1978 subject to visual inspection and/or lead based paint testing;
- ⊙ Additional \$500 may be available if peeling paint is identified as lead based paint to mitigate hazard;
- ⊙ Requires completion of a first time homebuyer's course and obtain certificate.

2015 Annual Action Plan Public Services

- Available to Local Non-Profits, 501(c)(3);
- Services must be new or a quantifiable increase in the level of existing service over the last 12 months;
- CDBG funds may be used to pay for labor, supplies and material to operate and/or maintain the portion of the facility in which the public service is located;
- Competitive Application Process – TBD.

2015 Annual Action Plan Public Services – con't

Eligible activities include, but not limited to:

- ⊙ Employment Services
- ⊙ Crime Prevention
- ⊙ Child Care
- ⊙ Health Services
- ⊙ Substance Abuse Services
- ⊙ Fair Housing Counseling
- ⊙ Education Programs
- ⊙ Services For Senior Citizens
- ⊙ Services For Homeless Persons

2015 Annual Action Plan Public Improvement & Facility

- ⊙ Public improvements may include construction or replacement of sidewalks, curb, gutter, water/sewer infrastructure and bridges;
- ⊙ Assist with wayfinding program;
- ⊙ Provide assistance with rehabilitation and ADA accessibility for public facilities.

2015 Annual Action Plan Removal of Slum & Blight

- ⊙ Loans are provided at 0% interest for the costs of demolition. If the property is redeveloped with affordable housing as defined by the City of Jefferson and HUD, the demolition loan will be fully forgiven.
- ⊙ If the property is not redeveloped within 3 years, unless located in floodplain/floodway, or is not redeveloped with affordable housing as defined by the City of Jefferson and HUD, the loan will be due upon title transfer.

2015 Annual Action Plan

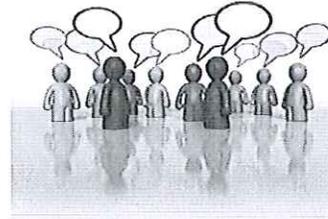
- ⊙ Draft plan is available for review at <http://www.jeffcitymo.org/pps/CDBGPlansandReports.html>.
- ⊙ Copy of plan are available at City Hall, Missouri River Regional Library and Housing Authority.
- ⊙ Complete Input Survey at <https://www.surveymonkey.com/s/JF7TF6V>

Comments Accepted Through
October 10, 2014

Written comments:
City of Jefferson
Planning & Protective Services
320 E. McCarty Street
Jefferson City, MO 65101

Email comments:
jcplanning@jeffcitymo.org
subject line "CDBG 2015 Annual Action Plan"

Comments?



Abbott, Jayme

From: Abbott, Jayme
Sent: Monday, September 29, 2014 4:44 PM
To: 'Cooper, Edwin'
Subject: RE: CDBG 2015 Annual Action Plan"

Mr. Cooper,

The Community Development Block Grant program has a Public Services Cap where public services activities must not exceed 15 percent of the yearly allocation of funds. The 2015 Annual Action Plan mirrors the 2014 allocation of \$241,431 and the amount awarded to the public services category. The 15 percent max of \$241,431 would equate to \$36,214.65 and therefore would not be able to set aside \$50,000 amount.

I appreciate your comment and your participation the public hearing process.

Sincerely,

Jayme Abbott

Neighborhood Services Coordinator
573-634-6305

From: Stratman, Anne
Sent: Monday, September 29, 2014 3:21 PM
To: Abbott, Jayme
Subject: FW: CDBG 2015 Annual Action Plan"

From: Cooper, Edwin [<mailto:Edwin.Cooper@dmh.mo.gov>]
Sent: Wednesday, September 24, 2014 10:13 AM
To: Stratman, Anne
Subject: CDBG 2015 Annual Action Plan"

2015 Action Plan to Address obstacles to meeting underserved needs, Public Services for the homeless

The January 2014 Homeless Point-in-Time Count had 74 homeless individuals in homeless shelter and six(6) unsheltered . Increase the total grant funding amount to \$50,000.

Edwin Cooper,
Affordable Housing Consultant
Department of Mental Health
Jefferson City , MO 65102
573-751-8208
573-526-7797 (fax)
edwin.cooper@dmh.mo.gov

Abbott, Jayme

From: Stratman, Anne
Sent: Monday, October 13, 2014 8:10 AM
To: Abbott, Jayme
Subject: CDBG 2015 Annual Action

One comment, from Edwin Cooper, was received through jcplanning@jeffcitymo.org pertaining to the CDBG 2015 Annual Action Plan.

Thank you.

Anne Stratman, Administrative Assistant
Planning and Protective Services
320 E. McCarty Street
Jefferson City, MO 65101
Phone: 573.634.6475
Fax: 573.634.6457

Abbott, Jayme

From: Abbott, Jayme
Sent: Thursday, September 04, 2014 5:24 PM
To: 'Denise Kuensting'; 'Anthony, William'; 'Backes, Debbie'; 'Barnett, Don'; 'Bax, Ann'; 'Beck, Julie'; 'Beffa, Mary'; 'Brand, Jennifer'; 'Burger, Alisha'; 'Campbell, Kristi'; 'Cedervall, Kevin'; 'Childs, Victoria'; 'Cockrum, Lorna'; 'Cooper, Edwin'; 'Cunningham, Mary'; 'Marylyn DeFeo'; 'Edwards, Amy'; 'Elliott, Nicole'; 'Farr, Bill'; 'Friederich, Mindie'; 'Gentry, Pam'; 'Glassner, Terri'; 'Griffith, Dave'; 'Hamler, Deborah'; 'Harden, Renee'; 'Harvey, Tanya'; 'Hawk, Tammy'; 'Hendrickson, Renee'; 'Henry, Lauren'; 'Hilty, Kristen'; 'Iman, Phillip'; 'Jarrett, Ashley'; 'Kerns, Leslie'; 'Ketterman, Deborah'; 'Kuntz, Steve'; 'Painter, Rachelle'; 'RidgewayLong, Gina'; 'Rowe-Kerr, Pat'; 'Schonhardt, Shalon'; 'Scott-Huffman, Michelle'; 'Steinbeck, Erica'; 'Strope, Vicki'; 'Stuckenschneider, Emily'; 'Summers, Rita'; 'Thompson, Stefani'; 'Varner, Ashley'; 'Verslues, Theresa'; 'Vessell, Keith'; 'Walker, Jan'; 'Wiley, Nancy'; 'Wilkins, Katie'; 'Williams-Crane, Angie'; 'Wooldridge, Shari'; 'Young, Jaime'; 'Zimmerman, Lynda'; Kelly Smith; 'Dianna Moore'; Stephanie Bell - Downtown JCMO (stephanie@downtownjeffersoncity.com); Phil Freeman; cynthia_chapman@usc.salvationarmy.org; 'Jeremy Murray (jeremy@ilrcjcmo.org)'; llawson.yez@gmail.com; advocatewayne@embarqmail.com; brianb@swllc.us.com; vschild@mchsi.com; pvantuinen@centurylink.net; Steve Veile (hcjprez@gmail.com); Art Hernandez; Artie Langston; Bill Case; Brent Hemphill; Doug Record; Ed Meyers; Henry, Larry; Jane Moore; Mark Schreiber; Mary Schantz; Ron Medin; Mark Mehmert
Cc: Stegeman, Ellen; Stratman, Anne
Subject: City of Jefferson CDBG 2015 Annual Action Plan

Public Input Sought on Community Development Needs

Each year the City of Jefferson receives federal funds from the Department of Housing and Urban Development (HUD) due to its population, demographics and available funding. The City estimates it will receive approximately \$243,431 in Community Development Block Grant (CDBG) for 2015. These funds primarily benefit low to moderate income households, and base on the 2014-2018 Consolidated Plan, funding can be used in the following program areas: Home Ownership Assistance, Down Payment Assistance, Public Facility & Infrastructure Improvements, Public Services and Demolition Assistance. Public input is vital in prioritizing the community development needs these funds are intended to finance. Citizens are encouraged to complete the Action Plan Survey at <https://www.surveymonkey.com/s/JF7TF6V>. Information on the 2015 Annual Action Plan may be viewed at <http://www.jeffcitymo.org/pps/CDBGPlansandReports.html>.

For more information, please contact Jayme Abbott at 573.634.6310 or jabbott@jeffcitymo.org.

2015 Annual Action Plan

[Summary](#)[Design Survey](#)[Collect Responses](#)[Analyze Results](#)

2015 Annual Action Plan

City of Jefferson 2015 Annual Action Plan Input Survey

The City of Jefferson updates an Annual Action Plan every year to address the community development needs affecting low and moderate income residents of Jefferson City. The City's community development projects are funded in part with grants received from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG) Program. The purpose of CDBG is to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons of low and moderate income. The City is gathering citizen input in order to assess the needs of the community. Comments regarding the plan will be accepted through October 10, 2014.

Please direct questions and/or comments to:

Planning & Protective Services

320 E. McCarty Street

Jefferson City, MO 65101

573/634-6410 or jcplanning@jeffcitymo.org with the subject line "CDBG 2015 Annual Action Plan"

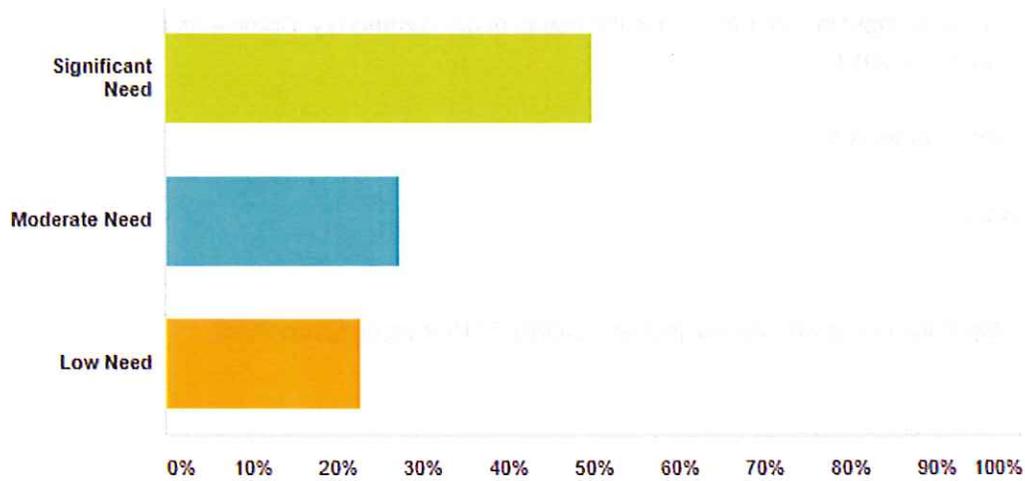
Q1

Customize

Export

How would you rate the need for homeowner support programs for low-to-moderate income residents?

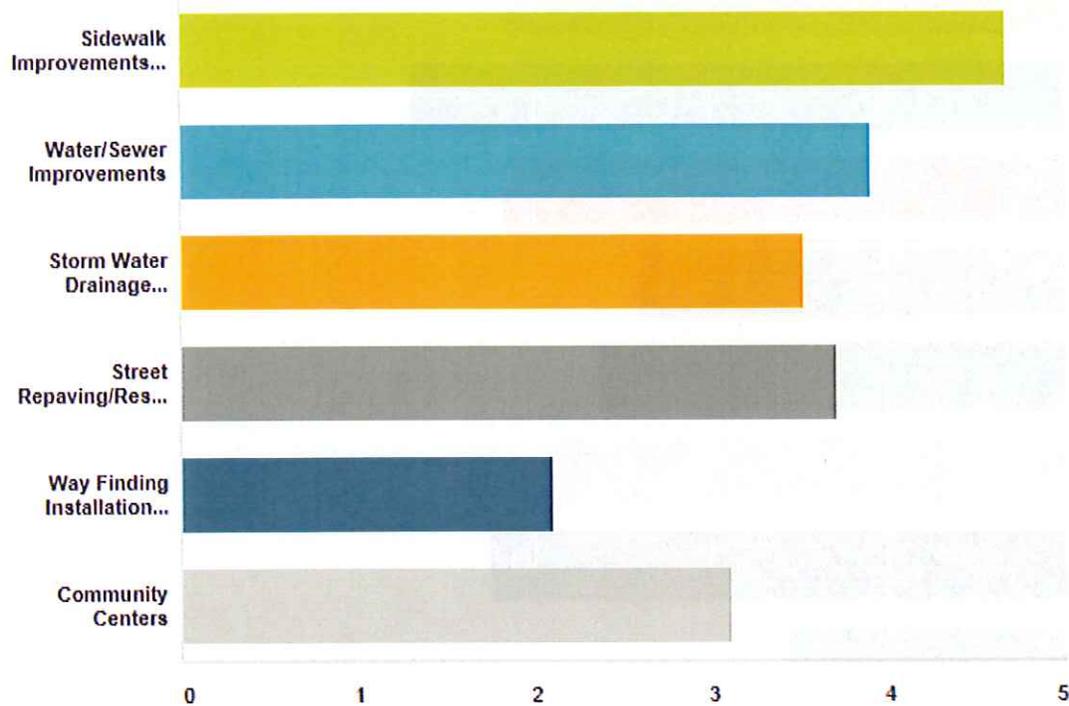
Answered: 22 Skipped: 1



Answer Choices	Responses
Significant Need	50.00% 11
Moderate Need	27.27% 6
Low Need	22.73% 5
Total	22

Please rank the need for the following
public infrastructure and facilities
improvements:

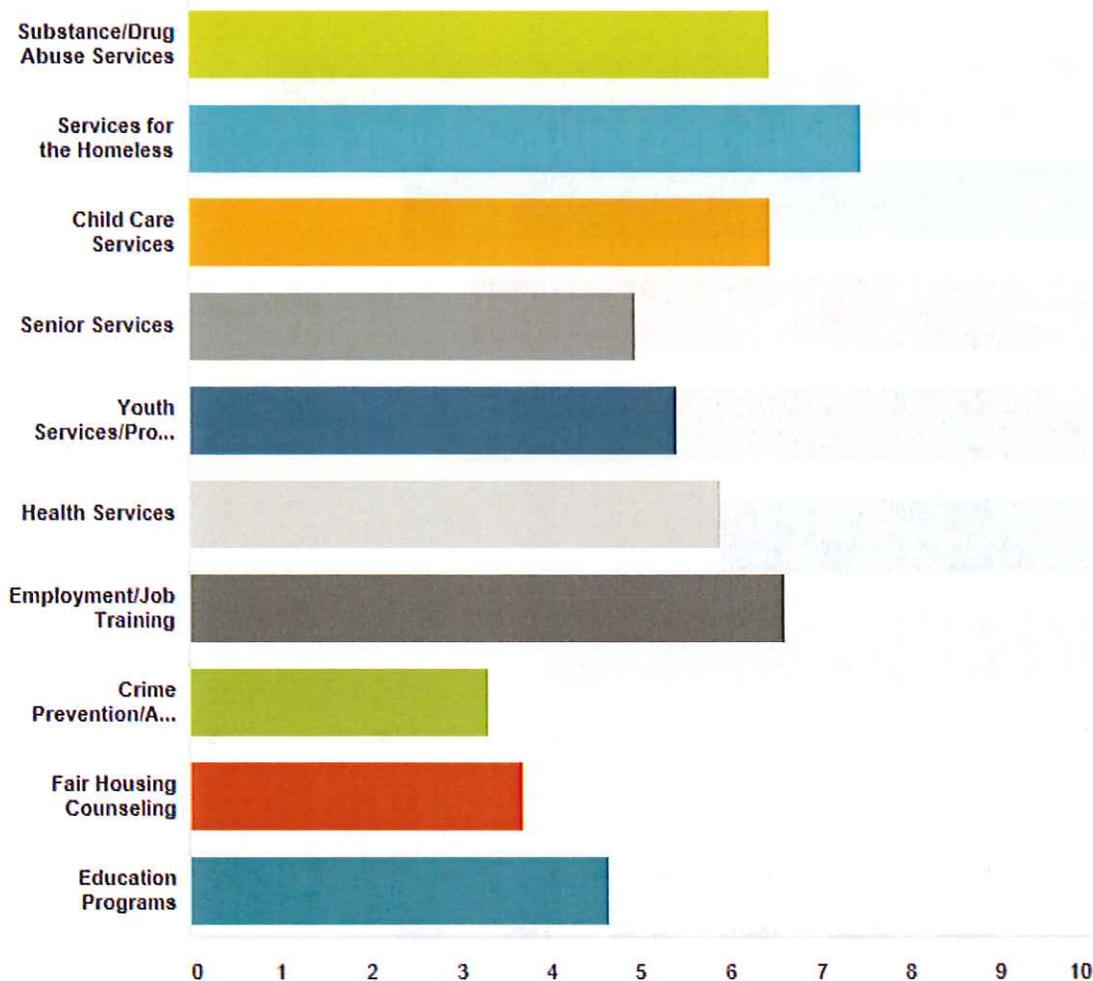
Answered: 21 Skipped: 2



	1	2	3	4	5	6	Total	Average Ranking
▼ Sidewalk Improvements/Installation	14.29% 3	52.38% 11	19.05% 4	14.29% 3	0.00% 0	0.00% 0	21	4.67
▼ Water/Sewer Improvements	19.05% 4	23.81% 5	14.29% 3	19.05% 4	19.05% 4	4.76% 1	21	3.90
▼ Storm Water Drainage Improvements	9.52% 2	9.52% 2	33.33% 7	23.81% 5	19.05% 4	4.76% 1	21	3.52
▼ Street Repaving/Resurfacing	14.29% 3	9.52% 2	28.57% 6	28.57% 6	19.05% 4	0.00% 0	21	3.71
▼ Way Finding Installation/Signage	14.29% 3	0.00% 0	0.00% 0	4.76% 1	28.57% 6	52.38% 11	21	2.10
▼ Community Centers	28.57% 6	4.76% 1	4.76% 1	9.52% 2	14.29% 3	38.10% 8	21	3.10

Please mark the need for the following public services:

Answered: 23 Skipped: 0



	1	2	3	4	5	6	7	8	9	10	Total	Average Ranking
Substance/Drug Abuse Services	4.35% 1	8.70% 2	21.74% 5	21.74% 5	21.74% 5	4.35% 1	4.35% 1	8.70% 2	0.00% 0	4.35% 1	23	6.48
Services for the Homeless	39.13% 9	8.70% 2	13.04% 3	0.00% 0	13.04% 3	8.70% 2	4.35% 1	8.70% 2	4.35% 1	0.00% 0	23	7.48
Child Care Services	8.70% 2	13.04% 3	17.39% 4	8.70% 2	17.39% 4	8.70% 2	21.74% 5	0.00% 0	4.35% 1	0.00% 0	23	6.48
Senior Services	4.35% 1	4.35% 1	4.35% 1	8.70% 2	4.35% 1	30.43% 7	21.74% 5	13.04% 3	4.35% 1	4.35% 1	23	4.96
Youth Services/Program	8.70% 2	4.35% 1	8.70% 2	13.04% 3	17.39% 4	4.35% 1	13.04% 3	17.39% 4	13.04% 3	0.00% 0	23	5.43
Health Services	4.35% 1	13.04% 3	13.04% 3	17.39% 4	8.70% 2	13.04% 3	8.70% 2	13.04% 3	4.35% 1	4.35% 1	23	5.91
Employment/Job Training	13.04% 3	21.74% 5	8.70% 2	13.04% 3	4.35% 1	4.35% 1	21.74% 5	13.04% 3	0.00% 0	0.00% 0	23	6.61
Crime Prevention/Awareness	0.00% 0	4.35% 1	4.35% 1	4.35% 1	4.35% 1	8.70% 2	4.35% 1	13.04% 3	43.48% 10	13.04% 3	23	3.30
Fair Housing Counseling	0.00% 0	13.04% 3	4.35% 1	4.35% 1	4.35% 1	13.04% 3	0.00% 0	8.70% 2	17.39% 4	34.78% 8	23	3.70
Education Programs	17.39% 4	8.70% 2	4.35% 1	8.70% 2	4.35% 1	4.35% 1	0.00% 0	4.35% 1	8.70% 2	39.13% 9	23	4.65

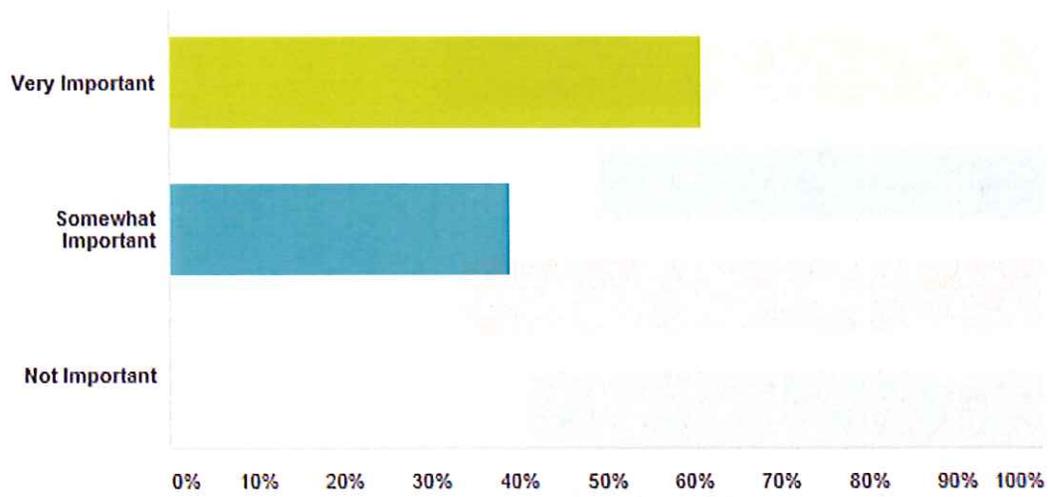
Q4

Customize

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How Important is the removal/demolition of unsafe/dangerous or abandoned buildings in City of Jefferson?

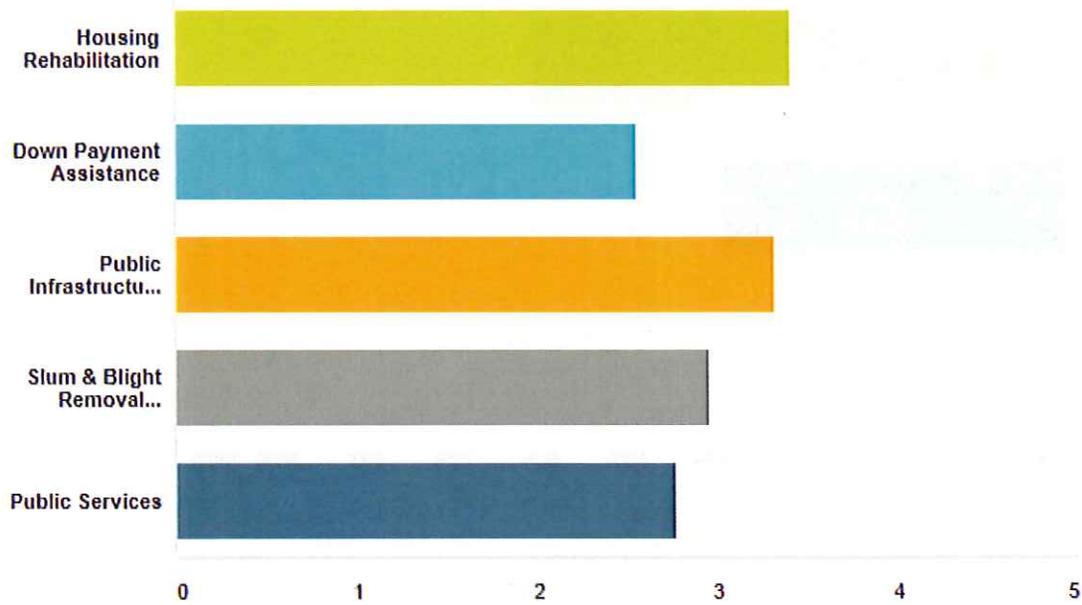
Answered: 23 Skipped: 0



Answer Choices	Responses	
▾ Very Important	60.87%	14
▾ Somewhat Important	39.13%	9
▾ Not Important	0.00%	0
Total		23

Rank the need for the following programs identified within the 2014-2018 Consolidated Plan:

Answered: 22 Skipped: 1



	1	2	3	4	5	Total	Average Ranking
▼ Housing Rehabilitation	18.18% 4	40.91% 9	13.64% 3	18.18% 4	9.09% 2	22	3.41
▼ Down Payment Assistance	13.64% 3	13.64% 3	18.18% 4	22.73% 5	31.82% 7	22	2.55
▼ Public Infrastructure & Facilities Improvement	31.82% 7	9.09% 2	22.73% 5	31.82% 7	4.55% 1	22	3.32
▼ Slum & Blight Removal (Demolition)	18.18% 4	27.27% 6	13.64% 3	13.64% 3	27.27% 6	22	2.95
▼ Public Services	18.18% 4	9.09% 2	31.82% 7	13.64% 3	27.27% 6	22	2.77

Are there any other specific housing, neighborhood improvement, and/or community development activities you would like to see in the future?

Answered: 11 Skipped: 12

● Responses (11)

Text Analysis

My Categories

PRO FEATURE

Use text analysis to search and categorize responses; see frequently-used words and phrases. To use Text Analysis, upgrade to a GOLD or PLATINUM plan.

Upgrade

Learn more »

Categorize as... ▾

Filter by Category ▾

Search responses



Showing 11 responses

Yes I would like to see many of the old buildings in Jefferson City, Missouri remodeled and used for housing low income individuals and families that need housing after completing various program such as substance abuse or mental health treatment. Single family homes or apartments and more shelter availability in this area would benefit individuals trying to make a new start in a new area. More rental assistance and housing programs in this area for families only, men only, and women only with trained, certified treatment staff available in the housing complex 24 hours a day; in addition to having the residence be responsible for the upkeep of the establishment. Lastly, another domestic violence shelter built for women and their children and more independent living facilities, transitional housing, and/or half way houses with staff available to assist 24 hours a day.

10/3/2014 11:35 AM [View respondent's answers](#)

As I Realtor I see Residential Sales are down by 10% and even more on low to moderate price homes which is concerning since other parts of the state show increases. This most likely has do with fact that a large part of our Economic base is state government which is declining. The most effective use of resources to help the low and moderate families would be to provide better job opportunities. The City and County has continues to spend resources over the years with the Chamber Economic Development but little has change with our economic base. I recommend we leverage some of the funds by finding ways to improve our current approach to Economic Development. In the transformation project there was a committee in charge of making recommendations of how we could restructure our approach which I feel holds great process. All of the recommendations were all dropped for the cities 10 year Sales Tax, which failed. Being that our City continues to decline now would be a great time to go back and review our approach to economic development.

9/29/2014 11:18 AM [View respondent's answers](#)

I would like to see someone look into the public housings policy and procedures for taking applications for those who have committed crimes in the past.

9/24/2014 1:35 PM [View respondent's answers](#)

More services for the Homeless

9/24/2014 9:24 AM [View respondent's answers](#)

All the boarded up buildings on east capitol and on the east side need to be evaluated for use. A program needs to be developed to either rehab or remove.

9/8/2014 12:21 PM [View respondent's answers](#)

Public Housing is not an option for the homeless any more because it takes so long to get it. Public Housing use to be a starting point.

9/7/2014 5:10 PM [View respondent's answers](#)

If a nonprofit agreed to it, I would like to see some CDBG funding be used to fund a transit class, in order to make people comfortable using public transportation.

9/5/2014 4:31 PM [View respondent's answers](#)

I think the Plan's focus on "Old Town" area would be a great place to start. Unmet Needs Committee is a good strategy to coordinate local organization resources for LMI.

9/5/2014 4:14 PM [View respondent's answers](#)

Affordable housing in all new developments - mixed residential uses.

9/5/2014 3:30 PM [View respondent's answers](#)

Lighting at some of the neighborhood parks

9/5/2014 9:10 AM [View respondent's answers](#)

support for homeless shelter facilities to get homeless off the streets and out of the parks

9/5/2014 9:08 AM [View respondent's answers](#)

Q7

Export ▾

Please enter your contact information to get updates about the Community Development Block Grant Program

Answered: 9 Skipped: 14

Answer Choices	Responses	Responses
Name	Responses	100.00% 9
Company	Responses	77.78% 7
Address	Responses	0.00% 0
Address 2	Responses	0.00% 0
City/Town	Responses	0.00% 0
State/Province	Responses	0.00% 0
ZIP/Postal Code	Responses	0.00% 0
Country	Responses	0.00% 0
Email Address	Responses	100.00% 9
Phone Number	Responses	100.00% 9

2015 Annual Action Plan

+ Add Page Title

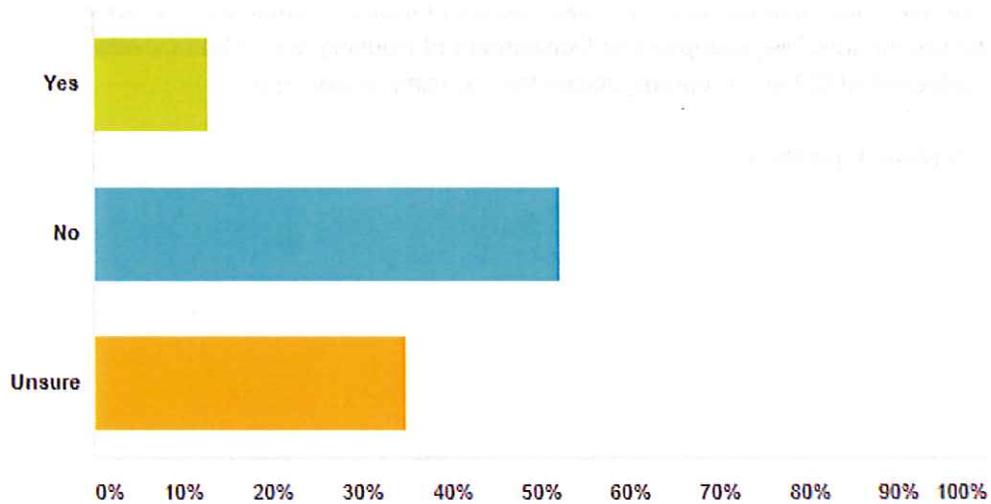
The City is dedicated to promoting non-discrimination and ensure fair and equal housing opportunities for all. To create equal housing opportunities throughout the community, the City of Jefferson periodically analyzes the factors associated with housing choice and discrimination and develops strategies that promote fair housing choice.

If you feel that you have been discriminated against please contact Missouri Human Rights Commission at http://labor.mo.gov/mohumanrights/File_Complaint or Department of Housing and Urban Development at http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp.

Please respond to the following questions:

Do you believe housing discrimination exists in your neighborhood?

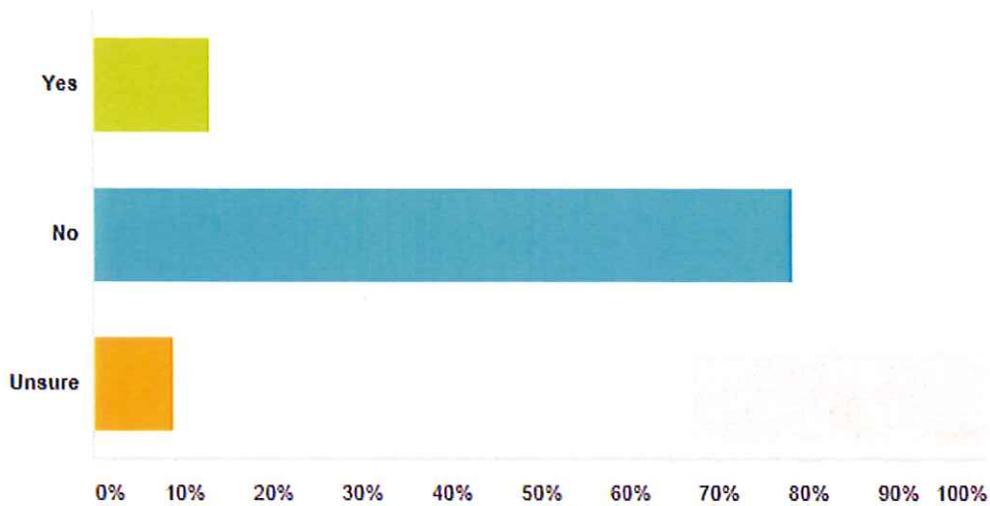
Answered: 23 Skipped: 0



Answer Choices	Responses
▼ Yes	13.04% 3
▼ No	52.17% 12
▼ Unsure	34.78% 8
Total	23

Have you ever experienced discrimination in obtaining or maintaining housing?

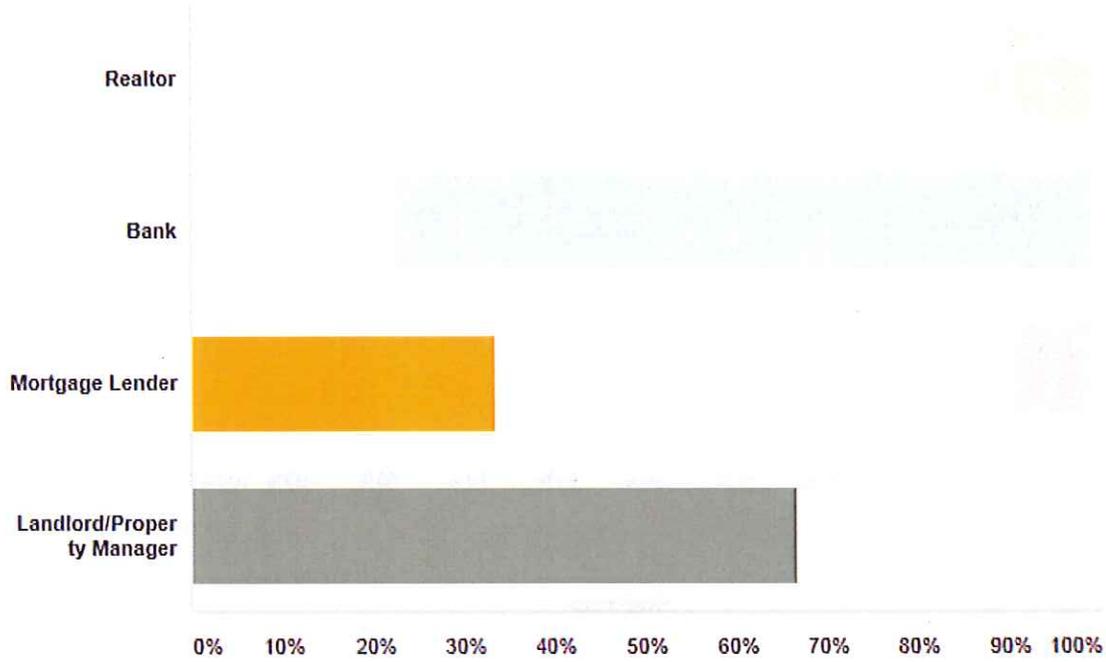
Answered: 23 Skipped: 0



Answer Choices	Responses
▾ Yes	13.04% 3
▾ No	78.26% 18
▾ Unsure	8.70% 2
Total	23

If yes to the above question, who do you feel discriminated against you?

Answered: 3 Skipped: 20



Answer Choices	Responses
▾ Realtor	0.00% 0
▾ Bank	0.00% 0
▾ Mortgage Lender	33.33% 1
▾ Landlord/Property Manager	66.67% 2
Total	3

Notice of Meeting & Tentative Agenda



City of Jefferson Public Works & Planning Committee

Thursday, September 18, 2014 ~ 7:30 a.m.

John G. Christy Municipal Building, 320 East McCarty Street
Boone/Bancroft Room (Upper Level)

TENTATIVE AGENDA

- 1) Introductions
- 2) Approval of the August 21, 2014 Committee meeting minutes
- 3) New Business
 1. City/County Agreement for Stadium and Monroe
 2. Design Contract with George Butler and Associates for Stadium and Monroe in Support of Capital Region Hospital Expansion
 3. Permissive Use of Right-of-Way at St. Mary's for Signage (David Bange)
 4. CDBG Action Plan (Jayme Abbott)
 5. Chapter 25 Neighborhood Reinvestment Act Updates (Jayme Abbott)
 6. Chapter 21 – Nuisances – Appointment of Hearing Officer (Janice McMillan)
 7. Code Enforcement Resolution (Drew Hilpert)
 8. Old Fire Station Number 3 Cell Tower Expansion (Drew Hilpert)
- 4) Other Topics
 1. Planning & Protective Services Monthly Reports (Janice McMillan)
 2. Water Main Leak Report (Britt Smith)
 3. MoDOT Transportation Alternatives 2014 Information
- 5) Citizen opportunity to address Council/Staff on Stormwater and Other Public Works Issues
- 6) Adjourn

NOTES

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

Please call (573) 634-6410 with questions regarding agenda items.

Notice of Meeting & Tentative Agenda



City of Jefferson Public Works & Planning Committee

Thursday, October 23, 2014

7:30 a.m.

John G. Christy Municipal Building, 320 East McCarty Street
Boone/Bancroft Room (Upper Level)

TENTATIVE AGENDA

- 1) Introductions
- 2) Approval of the September 18, 2014 Committee meeting minutes
- 3) New Business
 1. CDBG Proposed 2015 Annual Action Plan (Jayme Abbott)
 2. Chapter 25 Neighborhood Reinvestment Act Updates (Janice McMillan)
 3. FY 2015 Mid-Missouri Solid Waste Management District Grant Application (Janice McMillan)
 4. Abandoned Building Fees (Janice McMillan)
 5. TAP Grant Application Priority: Way Finding Signs; Capital Avenue and Madison Street (David Bange)
 6. Transit Plan to Serve St. Mary's Hospital (Matt Morasch/Richard Turner)
 7. Stormwater Issues on Don Ray and Midway (David Bange)
- 4) Other Topics
 1. Planning & Protective Services Monthly Reports (Janice McMillan)
 2. Water Main Leak Report (Britt Smith)
- 5) Citizen opportunity to address Council/Staff on Stormwater and Other Public Works Issues
- 6) Adjourn

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Please call (573) 634-6410 with questions regarding agenda items.



DEPARTMENT OF PLANNING AND PROTECTIVE SERVICES

MEMORANDUM

TO: Public Works & Planning Committee
THROUGH: Janice McMillan, Director of Planning and Protective Services
FROM: Jayme Abbott, Neighborhood Services Coordinator
DATE: October 13, 2014
RE: CDBG Proposed 2015 Annual Action Plan

The City of Jefferson annually receives federal funding from the U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG) Program. As a result, the City is required to prepare an Annual Action Plan every year to address the community development needs affecting low and moderate income residents of City of Jefferson. Various community development projects in the city are funded in part with grants received from HUD. These grants enable the City to provide decent affordable housing, economic development opportunities, neighborhood improvements, and community development services for the low and moderate income residents of City of Jefferson.

Public hearing was held on September 4, 2014 with comments accepted through October 10, 2014. An input survey was also made available regarding the proposed budget. The proposed plan will fund the following activities:

Program	Priority Needs Assessed Per 2014-2018 Consolidated Plan	Budget
Homeowner Rehabilitation & Down Payment Assistance	Affordable Housing	\$75,000
Public Facility & Infrastructure Improvements	Preserve & Improve Area Neighborhoods; Economic Opportunities	\$75,145
Public Services	Supportive Services for Low Income & Special Needs	\$25,000
Demolition Assistance	Removal of Slum & Blight; Economic Opportunities	\$20,000
Administration and Planning		\$48,286
Total		\$243,431

One comment was received requesting Public Services funding be increased to \$50,000. Due to HUD regulations only 15% of CDBG allocations may be provided to this activity.

Staff requests adopting the proposed 2015 Action Plan; which will be presented to City Council on November 3, 2014 and submitted to HUD on or around November 15, 2014.

NOTICE OF MEETING AND CITY COUNCIL AGENDAⁱ



MONDAY, MARCH 16, 2015 – 6:00 P.M.

CITY COUNCIL CHAMBERS ~ JOHN G. CHRISTY MUNICIPAL BUILDING ~ 320 E. MCCARTY STREET

TENTATIVE AGENDA

PRAYER – COUNCILMAN RON MEDIN

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER

2. ROLL CALL

3. ADOPTION OF AGENDA

4. MISCELLANEOUS AGENDA ITEMS

- a. Presenting Engineering Award to City for Route B / Tanner Bridge Sewer Extension – Bob Gilbert

5. PUBLIC HEARING

6. APPOINTMENTS BY THE MAYOR

- a. Appointments to Following City Boards and Commissions:

Board or Commission	Appointment	Expires	Full/Partial
USS Jefferson City Submarine Committee	Lori Rosburg	April 2018	FULL
	Stephen Sampson	April 2018	FULL

7. PRESENTATIONS FROM STAFF, CONSULTANTS & INVITED GUESTS

- a. Rome-Lockwood Report
- b. CDBG Program Report for Program Year 2014, Jayme Abbott

- c. Proclamation – Fire Museum

8. ANNOUNCEMENTS BY MAYOR, COUNCIL, AND STAFF

- a. Chief Schofield – Fire Museum Open House, March 22, 1:00 - 3:00 P.M.

iPad Packets: Click to open “NOTES”

9. PRESENTATIONS FROM THE GALLERY ON SPECIFIC BILLS OR RESOLUTIONS
(All individuals will be limited to 5 minutes without exception. All presentations shall be made from the podium unless other accommodation is requested and granted)

10. CONSENT AGENDA

- a. Minutes of City Council Meetings: March 2 and March 9, 2015
- b. Accepting Bid 2787 for Law Enforcement Vehicle Equipment – Ed Roehr Safety Products, \$28,429.20 and TurnKey Mobile \$7,000.00

11. BILLS INTRODUCED

- a. 2014-127 ✓ Authorizing \$27,715.00 Contract with B&N Tree Service & Debris Removal, LLC, for Demolition of 1303, 1304, and 1309 Monroe Street (Scrivner) Staff: Matt Morasch
- b. 2014-128 Amendments to Firefighters' Pension Plan (Branch) Staff: Drew Hilpert
- c. 2014-129 Authorizing Supplemental Agreement with Missouri Highways and Transportation Commission for Wayfinding Signage (Scrivner) Staff: Matt Morasch

12. BILLS PENDING

- a. 2014-121 Vacating Public Alleyway between Case Avenue and Union Street near Monroe Street, (Scrivner) Staff: Matt Morasch
- b. 2014-122 Vacation of Easements and Rights-of-Way in The Trails of Kauffman Hills Subdivision, Section Three (Graham) Staff: Janice McMillan / Matt Morasch
- c. 2014-123 Replat of Lots 30-34 of The Trails of Kauffman Hills Subdivision, Section Three (Graham) Staff: Janice McMillan
- d. 2014-124 Authorizing \$38,120.00 Contract with MECO Engineering for Consulting Services for the Walnut Street Pump Station Project (Scrivner) Staff: Matt Morasch
- e. 2014-125 Amending Code Pertaining to Landowner Responsibility as it Pertains to Nuisance Abatement (Scrivner) Staff: Janice McMillan / Drew Hilpert
- f. 2014-126 Amending Code Pertaining to After-Hours Operation of Businesses (Scrivner) Co-Sponsor: (Mihalevich) Staff: Janice McMillan

13. INFORMAL CALENDAR

14. RESOLUTIONS

- a. RS2014-36 Authorizing the 2015 CDBG Action Plan for Submission to U.S. Department of Housing and Urban Development (Scrivner) Staff: Janice McMillan
- b. RS2014-37 Authorizing Application to MoDOT for \$23,519.60 Grant for Hazardous Moving Violations Enforcement (Mihalevich) Staff: Chief Schroeder
- c. RS2014-38 Authorizing Application to MoDOT for \$35,053.25 Grant for DWI Enforcement (Mihalevich) Staff: Chief Schroeder

15. **PRESENTATIONS FROM THE GALLERY ON OTHER TOPICS** – (All individuals will be limited to 3 minutes without exception. All presentations shall be made from the podium unless other accommodation is requested and granted)
16. **COUNCIL AND STAFF DISCUSSION OF PRESENTATION TOPICS**
17. **NEW BUSINESS**
18. **UNFINISHED BUSINESS**
19. **APPROVAL OF CLOSED SESSION MINUTES**
 - a. March 9, 2015, Closed Session Minutes
20. **ADJOURNMENT**

¹ Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

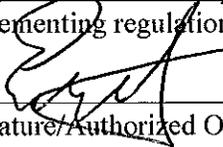
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015 , _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

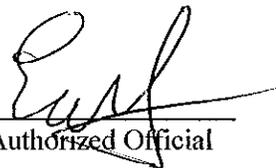
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

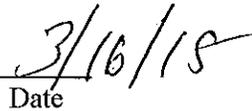
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

 _____
Signature/Authorized Official

 _____
Date

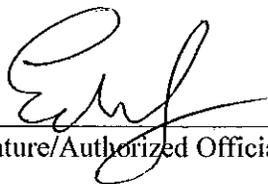
Mayor

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official



Date

Mayor

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**APPLICATION FOR
FEDERAL ASSISTANCE**

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of Jefferson	Organizational Unit: Department: Planning and Protective Services
Organizational DUNS: 04-812-7740	Division: Redevelopment and Grants
Address: Street: 320 E McCarty St	Name and telephone number of person to be contacted on matters involving this application (give area code)
City: Jefferson City	Middle Name Ann
County: Cole	Last Name Abbott
State: Missouri	Zip Code 65101
Country: U.S.A	Email: jabbott@jeffcitymo.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

44-6000193

Phone Number (give area code): 573-634-6305
 Fax Number (give area code): 573-634-6457

8. TYPE OF APPLICATION:

New Continuation Revision

If Revision, enter appropriate letter(s) in box(es)
 (See back of form for description of letters.)

Other (specify)

7. TYPE OF APPLICANT: (See back of form for Application Types)

C
 Other (specify)

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:

14-218

TITLE (Name of Program):
 Community Development Block Grant

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):

City limits of Jefferson City

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

Homeowner Support Programs
 Down Payment Assistance
 Supportive Services
 Public Facilities & Public Improvement
 Demolition Assistance

13. PROPOSED PROJECT

Start Date: January 1, 2015 Ending Date: December 31, 2015

14. CONGRESSIONAL DISTRICTS OF:

a. Applicant MO-3 b. Project

15. ESTIMATED FUNDING:

a. Federal	\$ 243,075 ⁰⁰
b. Applicant	\$ 90,500 ⁰⁰
c. State	\$. ⁰⁰
d. Local	\$. ⁰⁰
e. Other	\$. ⁰⁰
f. Program Income	\$ 15,000 ⁰⁰
g. TOTAL	\$ 348,575 ⁰⁰

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

a. Yes. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON

DATE:

b. No. PROGRAM IS NOT COVERED BY E. O. 12372

OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

Yes If "Yes" attach an explanation. No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix Mr.	First Name Eric	Middle Name J
Last Name Struempf	Suffix	
b. Title Mayor	c. Telephone Number (give area code) 573-634-6410	
d. Signature of Authorized Representative	e. Date Signed	