Community Development Block Grant
Homeowner Programs

EQUAL HOUSING OPPORTUNITY

The City of Jefferson has a Homeowner Support grant program to assist low-to-moderate income households homeowners with property improvements. These programs are made possible by the Department of Housing and Urban Development (HUD) Community Development Block Grant Program.

The **Homeowner Support Program** assist with code deficiency repairs, energy efficiency, and ADA accessibility improvements. Another program is the **Emergency Assistance Program** which assist with emergency repairs in order to safeguard against imminent danger to human life, health or safety.

Who is eligible?

The property must be owner occupied and single family residence within the City limits of the City of Jefferson.

Owners whose household income is no greater than:

Program Year 2016	1 person	$35,150
	2 person	$40,150
	3 person	$45,150
	4 person	$50,150
	5 person	$54,200

Owners may only participate in each program per five year period.

How much assistance is available?

Maximum assistance per home is $5,000 no- interest loan. Loans will be secured by a Deed of Trust. If the owner remains in the property for five years after the closing or repairs are complete, the loan will be forgiven.

Assistance is provided on a "first come, first served" basis to eligible applicants. Applications are available at City Hall from Planning and Protective Services or online at www.jeffersoncitymo.gov . Completed applications should be returned to Jayme Abbott, Neighborhood Services Coordinator at 320 E McCarty (City Hall, lower level) Jefferson City, MO 65101.

Individuals should contact the ADA Coordinator at (573)634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

I am applying for (check one):

❑ Homeowner Support Program

❑ Emergency Assistance Program

Name_____

Address _____Zip_____

Phone _____Email_____

Household Composition: List each individual who resides in your home (including applicant)

NAME	RELATIONSHIP	SSN	DOB
	SELF		

Homeowner of Record_____

Do You Occupy the Property? ❑ YES ❑ NO
Year House Was Built_____

Have You Used A City Grant Program In The Past? ❑ YES ❑ NO
If so, what year? _____

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Requested Repairs/Improvements:

_____
_____
_____
_____
_____

Income Sources (For All Occupants Over 18 Years Old)

Monthly Income:

Head of Household	$_____	From_____
Spouse	$_____	From_____
Other_____	$_____	From_____
Other_____	$_____	From_____

Certification by Applicant(s)

The Applicant certifies that all information in this application, and all information furnished in support of this application, is given for the purpose of obtaining a grant, under HUD Community Development Block Grant Program of the City of Jefferson, and is true and complete to the best of the Applicant's knowledge and belief, and that he/she has read the above statement. The Applicant covenants and agrees that he/she will comply with all requirements imposed by or pursuant to the regulations of the Secretary of HUD and the City of Jefferson. Verification of any information contained in this application may be obtained from any source named herein.

The applicant hereby understands that the Homeowner Programs Application package may include an inspection report showing current condition of the structure under consideration in terms of Jefferson City's Housing Code, and requests grant assistance on any or all items listed on such inspection report. In consideration of the provision of this assistance by the City, the undersigned applicants HEREBY WAIVE any and all claims whatsoever directly or indirectly resulting from any acts, errors, or omissions, whether negligent or otherwise, on the part of the City, its officers, agents or employees arising from or in connection with providing the requested assistance or anything in any way related thereto.

_____ _____

Signature of Applicant/Owner Signature of Applicant/Owner

_____

Date

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Optional Applicant Characteristic Survey:

Information for Government Monitoring Purposes	
The following requested information is voluntary and in no way affects your application for participation in this program. This information will be used for federal reporting and research purposes only to find out how effective our efforts are in reaching all segments of the population and in providing equal opportunity services to the community.	
Applicant	**Co-Applicant**
❑ I do not wish to furnish this Information	❑ I do not wish to furnish this Information
Race/National Origin:	**Race/National Origin:**
❑ American Indian or Alaskan Native	❑ American Indian or Alaskan Native
❑ Native Hawaiian or other Pacific Islander	❑ Native Hawaiian or other Pacific Islander
❑ Black/African American	❑ Black/African American
❑ Caucasian	❑ Caucasian
❑ Asian	❑ Asian
❑ American Indian or Alaskan Native and Caucasian	❑ American Indian or Alaskan Native and Caucasian
❑ Asian and Caucasian	❑ Asian and Caucasian
❑ Black/African American and Caucasian	❑ Black/African American and Caucasian
❑ American Indian or Alaskan Native and Black/African American	❑ American Indian or Alaskan Native and Black/African American
❑ Other (specify)_____	❑ Other (specify)_____
Ethnicity:	**Ethnicity:**
❑Hispanic ❑Non-Hispanic	❑Hispanic ❑Non-Hispanic
Sex:	**Sex:**
❑Male ❑Female	❑Male ❑Female
Birthdate: _____/_____/_____	Birthdate: _____/_____/_____
Marital Status:	**Marital Status:**
❑Married	❑Married
❑Separated	❑Separated
❑Unmarried (incl. single widow, divorced)	❑Unmarried (incl. single widow, divorced)

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Race and Ethnic Data Reporting Form

U.S. Department of Housing and Urban Development
Office of Housing

OMB Approval No. 2502-0204
(Exp. 03/31/2014)

Name of Property **Project No.** **Address of Property**

Name of Owner/Managing Agent **Type of Assistance or Program Title:**

Name of Head of Household **Name of Household Member**

Date (mm/dd/yyyy)**:** _____

Ethnic Categories*	**Select One**
Hispanic or Latino	
Not-Hispanic or Latino	
Racial Categories*	**Select All that Apply**
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Other	

***Definitions of these categories may be found on the reverse side.**

There is no penalty for persons who do not complete the form.

Signature **Date**

Public reporting burden for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.
This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be incompliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and co-head of each household to "self certify' during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provide and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does no require any special protection.

form HUD-27061-H (9/2003)

Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. **Parents or guardians are to complete the form for children under the age of 18.**

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household's file.

1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.

1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."
2. **Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

2. The five racial categories to choose from are defined below: You should check as many as apply to you.

1. **American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
2. **Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
3. **Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."
4. **Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
5. **White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.