

Capital Area Metropolitan Planning Organization



Room 120 320 E. McCarty, Jefferson City, MO 65101 Phone 573.634.6410 Fax 573.634.6457

Technical Committee

Thursday, December 3, 2015 at 10:00 A.M.

Meeting Location: Boone/Bancroft Room # 200, John G. Christy Municipal Building
320 E. McCarty, Jefferson City, MO 65101 - Enter through Main Lobby

Tentative Agenda

1. **Call to order, roll call, and determination of a quorum**
2. **Public comment**
3. **Adoption of the agenda as printed or amended**
4. **Approval of the minutes from the meeting of September 3, 2015**
5. **Communications received**
 - A. OneDOT Pertaining to the FY2016 Unified Planning Work Program
6. **New Business**
 - A. **Amendment #2 to the 2016-2020 Transportation Improvement Program**
 1. TIP #2016-13: Frog Hollow Greenway Trail Extension. Sponsor: City of Jefferson Parks, Recreation and Forestry
 2. TIP #2016-14: Halifax Road Realignment and Sidewalk Construction. Sponsor: City of Holts Summit
 3. TIP #2016-15: Section 5310 Door to Door Service in Jefferson City. Sponsor: OATS
 4. TIP #2016-16: Scoping Bridge Improvements on Route J over US 50. Sponsor: MoDOT
 5. TIP #2016-17: Scoping Safety and Shoulder Improvements on Route B. Sponsor: MoDOT

Action Requested: Review and forward to Board of Directors
 - B. Consultant Services Request for Qualifications - Transit Ridership Study and Travel Demand Model
Action Requested: Discussion and recommendations.
7. **Other Business**
 - A. Adopt 2016 Meeting Schedule
 - B. Status of current work tasks
 - C. Member Updates
8. **Election of Officers (CAMPO Technical Committee Member List is attached)**
 - A. Chairman
 - B. Vice Chairman
9. **Next Meeting Date - Thursday, January 7, 2016 at 10:00 a.m. in the Boone/Bancroft Room**
10. **Adjournment**

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.
Please call (573) 634-6410 with questions regarding agenda items.

**MINUTES
TECHNICAL COMMITTEE
CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**

September 3, 2015
10:00 a.m.

VOTING MEMBERS PRESENT

Cole County: Larry Benz
Jefferson City: David Bange
Eric Barron
JJ Gates, Designee for Bill Lockwood
Janice McMillan, Chairman
Matt Morasch
Sonny Sanders
Britt Smith
Mark Mehmert
MoDOT: Steve Engelbrecht
Michael Henderson
Bob Lynch
Private Transportation Interest: Joe Scheppers

VOTING MEMBERS ABSENT

Eric Landwehr, Vice Chairman, Cole County
Paul Winkelmann, Callaway County
Brian Crane, Holts Summit

EX-OFFICIO MEMBERS ABSENT

Michael Latuszek, Federal Highway Administration
Jeremiah Shuler, Federal Transit Administration

STAFF PRESENT (Non-Voting)

Alex Rotenberry, Transportation Planner
Anne Stratman, Administrative Assistant, City of Jefferson

GUESTS PRESENT

Mark Schreiber, Fifth Ward Councilman
Chris Yarnell, Engineering Surveys and Services

1. **Call to order, roll call, and determination of a quorum**
Ms. McMillan called the meeting to order at 10:00 a.m. A quorum of 13 voting members or their designee was present.
2. **Public comment**
None received.
3. **Adoption of the agenda as printed or amended**
Mr. Benz moved and Mr. Morasch seconded to adopt the agenda as printed. The motion passed unanimously.
4. **Approval of the minutes from the meeting of August 6, 2015**
Mr. Smith moved and Mr. Benz seconded to approve the minutes from the meeting of August 6, 2015 as corrected.
The following correction was noted and made:
He proposes visiting on November ~~4~~ 10; giving a technical assessment of the bicycle infrastructure; discussing best practices with staff, advocates and elected officials; and taking a bicycle ride.

The motion passed unanimously.
5. **Communications from the presiding officer**
No communications were received.

6. New Business

A. 2015 Transportation Planning Process Review Response

Mr. Sanders opened discussion regarding staff's response to the recommendations, more specifically Recommendation 5 and 7.

Recommendation #5 – The TIP should include a stronger representation of multi-modal projects.

Mr. Sanders explained that all multi-modal projects requiring federal funds are included in the TIP. He suggested that each jurisdiction submit a list of non-federally funded multi-modal projects.

Ms. McMillan suggested making a section available, as an appendix, for those projects that are locally funded that are not required to be reported in the TIP. She explained that a list would be provided by each jurisdiction for informational purposes only.

Mr. Smith moved and Mr. Benz seconded to recommend jurisdictions provide a list of projects that are locally funded to be included as an appendix in the Transportation Improvement Program. The motion passed unanimously.

Recommendation #7 - CAMPO should identify an investment strategy, and resources, dedicated to improving transportation system safety and security.

Mr. Sanders explained that an action plan is needed as to how we will address it in our Long Range Transportation Plan and Transportation Improvement Program because it would be tied to performance measures.

Mr. Mehmert explained that JEFFTRAN is addressing safety issues by installing new camera systems on the paratransit busses. He stated that they have a safety meeting every month.

Mr. Benz and Mr. Smith commented that every project they do has safety in mind.

Mr. Morasch commented that the school system addresses safety issues with School Resource Officers and crossing guards.

Ms. McMillan suggested adding outreach to the law enforcement community.

Mr. Sanders stated that this is for discussion purposes only, no action is necessary.

B. Technical Committee Pedestrian or Biking Interest Representative

Mr. Sanders explained that the new Bylaws require two (2) Transportation Interest voting members on the Technical Committee. He stated that since Mr. Scheppers was recently appointed to the Technical Committee by the Board, the inclusion of one (1) voting member to represent pedestrian or biking interest on the Technical Committee is required. Mr. Sanders explained that this member is to be nominated and recommended by the Technical Committee and appointed by the Board of Directors.

After additional discussion, the Technical Committee suggested contacting Mr. Cary Maloney and Mr. Karl Staub.

7. Other Business

A. Status of current work tasks

- FY2016 Unified Planning Work Program
- Annual Listing of Obligated Projects
- Transit study scope of services
- Metropolitan Transportation Plan – Scope of services, visioning and goals
- Pedestrian and Bicycle Plan Activities
 - September 17 – Visioning / goals facilitated by Trailnet
 - December – CAMPO/MMRPC Livable Streets Training
- Mr. Rotenberry is taking inventory of bicycle parking/racks
- MMRPC received the 2015 NADO Innovation Award for generating regional coordination for better access to and efficiency of public transit.

D. Member Updates

Cole County

--Mr. Benz gave an update on the Pioneer Trails Safe Routes to School Project.

Jefferson City

--Mr. Bange gave an update on the Stadium//Monroe/Christy Project and Jefferson/Stadium Project

--Mr. Gates gave an update on the W. Edgewood Greenway Trail and Noren Access Trail.

--Mr. Mehmert gave an update on the Missouri Boulevard and Capital Mall routes, which includes businesses along Stoneridge Parkway. New bus shelters were recently installed at Sam's Club. In order to accommodate the new St. Mary's Hospital route the Jaycee Drive route will be moved to the High Street West route. Continue to work on rebranding JEFFTRAN by creating a new logo for and new.

--Mr. Smith gave an update on the main runway project at the airport.

Missouri Department of Transportation

--Mr. Engelbrecht gave an update on the Lafayette Street Interchange Project.

--Mr. Lynch reported that there is a \$47 million surplus for FY2017 which will allow projects on the supplemental system.

--Mr. Henderson reported on the FY2016 Unified Planning Work Program approval process.

--Ms. Jones reported that Traffic Engineering and Assistance Program applications are now available. The deadline is September 15, 2015. A total of \$90,000 is available statewide.

8. Next Meeting Date - Thursday, October 1, 2015 at 10:00 a.m. in the Boone/Bancroft Room.

9. Adjournment

Mr. Smith moved and Mr. Benz seconded to adjourn the meeting at 10:55 a.m.

Respectfully submitted,

Anne Stratman, Administrative Assistant



Federal Transit Administration
901 Locust Street, Room 404
Kansas City, MO 64106
816-329-3920
816-329-3921 (fax)

Federal Highway Administration
3220 W. Edgewood
Jefferson City, MO 65109
573-636-7104
573-636-9283 (fax)

U.S. Department of Transportation

September 23, 2015

Ms. Roberta Broeker
Interim Director
Missouri Department of Transportation
PO Box 270
Jefferson City, Missouri 65102

RE: ONE DOT Approval of CAMPO FY2016 UPWP

Dear Ms. Broeker:

ONE DOT hereby approves the Capital Area Metropolitan Planning Organization (CAMPO) FY2016 Unified Planning Work Program (UPWP) as requested by Missouri Department of Transportation (MoDOT) correspondence of September 23, 2015. This approval is contingent on the subsequent clarification of work elements; specifically, adjustments to descriptions within Work Element 2. In general, the description of work is found to adequately support FHWA and FTA-funded technical studies and grant activities.

The CAMPO Board of Directors approved this amendment at their meeting of April 15, 2015. CAMPO's FY2016 UPWP period is November 1, 2015 – October 31, 2016.

If you have questions or require additional information please contact Mr. Mike Latuszek of FHWA at (573) 638-2619, or Mr. Jeremiah Shuler of FTA at (816) 329-3940.

Mokhtee Ahmad
Regional Administrator
Federal Transit Administration

Sincerely,

For: Kevin Ward, P.E.
Division Administrator
Federal Highway Administration

Capital Area Metropolitan Planning Organization



Room 120, 320 E. McCarty St., Jefferson City, MO 65101 Phone: 573.634.6410 Fax: 573.634.6457

Memorandum

TO: CAMPO Technical Committee
FROM: Sonny Sanders, Senior Transportation Planner
DATE: November 25, 2015
SUBJECT: Amendment #2 to the 2016-2020 Transportation Improvement Program

Five projects have recently been submitted for inclusion in the Transportation Improvement Program as the second amendment to the 2016 – 2020 TIP:

1. TIP #2016-13: Frog Hollow Greenway Trail Extension. Sponsor: City of Jefferson Parks, Recreation and Forestry
2. TIP #2016-14: Halifax Road Realignment and Sidewalk Construction. Sponsor: City of Holts Summit – #2016-14
3. TIP #2016-15: Section 5310 Door to door service in Jefferson City. Sponsor: OATS
4. TIP #2016-16: Scoping Bridge Improvements on Route J over US 50. Sponsor: MoDOT
5. TIP #2016-17: Scoping Safety and Shoulder Improvements on Route. Sponsor: MoDOT

Attached for your review is detailed project information from the TIP Project Applications. Staff recommends approval of this amendment. If approved by the Technical Committee, staff will: (1) post the amendment notice on the website; (2) initiate a minimum seven (7) calendar day public comment period; (3) send notices to the appropriate parties; and (4) place the amendment on the December 16, 2015 Board of Directors meeting agenda.

Agenda Item 6A.1

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

Capital Area Metropolitan Planning Organization

2016 – 2020 New Project Application

Project Name: Frog Hollow Greenway Trail Extension-Phase 2

Primary Project Sponsoring Organization: City of Jefferson Parks, Recreation & Forestry

Project Contact: J.J. Gates-Park Resources Division Director

Sponsor Project Number: 2015-13

Type of Project (check all that apply):

- Airport/Aviation
- Bicycle/Pedestrian
- Bridge
- Intersection
- Plans/Studies
- Roadway Expansion
- Roadway Preservation
- Railway
- Safety
- Transit
- Other:

Project Description:

This project involves a .18 mile westward extension of the 10' wide concrete trail from the current terminus on Frog Hollow Road. The project involves construction of a low water creek crossing and retaining walls as well as the trail crossing under the Highway 179 bridge which spans the Wears Creek valley in west central Jefferson City.

Project Location:

Frog Hollow Road at Highway 179 in Jefferson City, Missouri

Project History:

This project continues to implement the Jefferson City Area Greenway Master Plan in a phased approach which calls for extension of the trail system along the Frog Hollow Branch of Wears Creek.

Project Timeline, Cost and Funding Sources:

Project Phase	Funding Source	Funding Agency	Agency Funding Category	Prior Years	CAMPO Fiscal Years					Funding Source Totals
					2016	2017	2018	2019	2020	
CON	Federal	FHWA	TA/Rec, Trails		\$200,000					\$200,000
CON	Local	Parks	CIP		\$302,260					\$302,260
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
Yearly Totals										
Total Project Cost =										\$502,260

Source of operating / maintenance funding for 10 years after project is completed:

The project will be maintained from the annual operating budget of Jefferson City Parks, Recreation & Forestry which primary source of funding is from the Local Parks Sales Tax

Capital Area Metropolitan Planning Organization
2016 – 2020 New Project Application

Project Name: Halifax Road Realignment and Sidewalk Project

Primary Project Sponsoring Organization: City of Holts Summit

Project Contact: Mark Tate

Sponsor Project Number:

Type of Project (check all that apply):

- Airport/Aviation
- Bicycle/Pedestrian
- Bridge
- Intersection
- Plans/Studies
- Roadway Expansion
- Roadway Preservation
- Railway
- Safety
- Transit
- Other:

Project Description:

The City's use of the Direct Loan shall be specifically to widen Halifax Road to reduce a slight curve, install curb, gutter and sewer for drainage and construct a pedestrian sidewalk

Project Location:

839 Halifax Road to 991 Halifax Road, Holts Summit, MO

Project History:

Traffic Study Conducted in 2010 after fatal accident. Included in LRTP.

Project Timeline, Cost and Funding Sources:

Project Phase	Funding Source	Funding Agency	Agency Funding Category	Prior Years	CAMPO Fiscal Years					Funding Source Totals
					2016	2017	2018	2019	2020	
PE	Federal	MTFC	Study, PE & Const Docs.		\$46,000					\$46,000
RW	Federal	MTFC	Acquisition & Incidentals		\$43,200					\$43,200
CON	Federal	MTFC	Utility Relocation		\$10,000					\$10,000
CON	Federal	MTFC	Construction		\$387,500					\$387,500
CON	Federal	MTFC	Const. Engineering		\$32,300					\$32,300
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
Yearly Totals					\$519,000					
									Total Project Cost =	\$519,000

Source of operating / maintenance funding for 10 years after project is completed: City Street Fund

Additional Comments: NONE

Capital Area Metropolitan Planning Organization

2016 – 2020 New Project Application

Project Name: Transportation for Seniors & People with Disabilities

Primary Project Sponsoring Organization: OATS, Inc.

Project Contact: Jack Heusted

Sponsor Project Number:

Type of Project (check all that apply):

- Airport/Aviation
- Bicycle/Pedestrian
- Bridge
- Intersection
- Plans/Studies
- Roadway Expansion
- Roadway Preservation
- Railway
- Safety
- Transit
- Other:

Project Description: OATS receives federal funding to provide general public transportation in rural areas; however, there is no such funding available for areas designated as small urban. Therefore, we submitted an application to the MO Department of Transportation for Federal Transit Administration Section 5310 funding which is for services for seniors and people with disabilities. OATS serves Jefferson City on a limited basis providing door-to-door service with the drivers helping passengers on and off the vehicle and with their packages. The fare is \$5. This funding allows OATS to expand services and keep fares low.

Project Location: Jefferson City, MO

Project History: OATS received a Section 5310 grant administered by the MO Department of Transportation for the period 7/1/15 – 6/30/16. OATS is applying for \$84,000 to continue services in FY17 (7/1/16-6/30/17).

Project Timeline, Cost and Funding Sources:

Project Phase	Funding Source	Funding Agency	Agency Funding Category	Prior Years	CAMPO Fiscal Years					Funding Source Totals
					2016	2017	2018	2019	2020	
-	-	MoDOT	Transit		46,000	168,000	184,800	203,280	223,608	412,844
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
Yearly Totals										
									Total Project Cost =	825,688

Source of operating / maintenance funding for 10 years after project is completed: FTA funding, fares, donations, social service contracts.

Additional Comments: We started low in 2016 to begin build up; if we are successful with our 2017 grant application, then we will re-apply each year with at least a 10% increase to cover rising costs.

**Capital Area Metropolitan Planning Organization
2016 – 2020 New Project Application**

Project Name: Rte. J – Bridge Improvements

Primary Project Sponsoring Organization: MoDOT

Project Contact: David Silvester – District Engineer

Sponsor Project Number: 5S3146

Type of Project (check all that apply):

- | | | | |
|---|---|---|---------------------------------------|
| <input type="checkbox"/> Airport/Aviation | <input type="checkbox"/> Bicycle/Pedestrian | <input checked="" type="checkbox"/> Bridge | <input type="checkbox"/> Intersection |
| <input type="checkbox"/> Plans/Studies | <input type="checkbox"/> Roadway Expansion | <input type="checkbox"/> Roadway Preservation | <input type="checkbox"/> Railway |
| <input type="checkbox"/> Safety | <input type="checkbox"/> Transit | <input type="checkbox"/> Other: | |

Project Description: Scoping for bridge improvements over Rte. 50 near Taos. Project involves bridge A3200.

Project Location: Rte. J over Rte. 50 near Taos.

Project History: New Project

Project Timeline, Cost and Funding Sources:

Project Phase	Funding Source	Funding Agency	Agency Funding Category	Prior Years	CAMPO Fiscal Years					Funding Source Totals
					2016	2017	2018	2019	2020	
PE	State	MoDOT	TCOS		7	15				22
PE	Federal	FHWA	STP		28	61				89
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
Yearly Totals										
Total Project Cost =									5,111,000	

Source of operating / maintenance funding for 10 years after project is completed: MoDOT

Additional Comments:

**Capital Area Metropolitan Planning Organization
2016 – 2020 New Project Application**

Project Name: Rte. B – Pavement and shoulder improvements.

Primary Project Sponsoring Organization: MoDOT

Project Contact: David Silvester – District Engineer

Sponsor Project Number: 5S3149

Type of Project (check all that apply):

- | | | | |
|--|---|--|---------------------------------------|
| <input type="checkbox"/> Airport/Aviation | <input type="checkbox"/> Bicycle/Pedestrian | <input type="checkbox"/> Bridge | <input type="checkbox"/> Intersection |
| <input type="checkbox"/> Plans/Studies | <input type="checkbox"/> Roadway Expansion | <input checked="" type="checkbox"/> Roadway Preservation | <input type="checkbox"/> Railway |
| <input checked="" type="checkbox"/> Safety | <input type="checkbox"/> Transit | <input type="checkbox"/> Other: | |

Project Description: Scoping for pavement and shoulder improvements from Lorenzo Green Drive in Jefferson City to Rte. 133 in Meta.

Project Location: From Lorenzo Green Drive in Jefferson City to Rte. 133 in Meta.

Project History: New Project

Project Timeline, Cost and Funding Sources:

Project Phase	Funding Source	Funding Agency	Agency Funding Category	Prior Years	CAMPO Fiscal Years					Funding Source Totals
					2016	2017	2018	2019	2020	
PE	State	MoDOT	TCOS		22	44				66
PE	Federal	FHWA	STP		86	176				262
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
-	-									
Yearly Totals										
									Total Project Cost =	\$328,000

Source of operating / maintenance funding for 10 years after project is completed: MoDOT

Additional Comments:

Capital Area Metropolitan Planning Organization



Room 120, 320 E. McCarty St., Jefferson City, MO 65101 Phone: 573.634.6410 Fax: 573.634.6457

Memorandum

TO: CAMPO Technical Committee
FROM: Sonny Sanders, Senior Transportation Planner
DATE: November 25, 2015
SUBJECT: Transit Ridership Study and Travel Demand Model Request for Qualifications

As the STP grant funding contract is anticipated to be executed by the City of Jefferson and MoDOT in December, it is time to start the process of selecting a consultant for upcoming services.

In addition to discussing the work statements, the topic of whether there should be two distinct projects or one project should be addressed. JEFFTRAN has the need and desire to commence as soon as possible with the transit study while the travel demand model is dependent on traffic counts to be performed after the Lafayette interchange is open to traffic. It should be noted that there is data overlap, and possible benefit from economies of scale, derived from combining the projects.

Transit Analysis Study. The Capital Area Metropolitan Planning Organization (CAMPO) is seeking qualifications for a JEFFTRAN system-wide assessment, focusing on service goals and performance measures, consulting responsibilities may include but are not limited to the following:

- Evaluate existing service.
- Peer system review.
- Ridership forecasting.
- Service plan development.
- Data collection advice, support or recommendations to support above activities.

Travel Demand Model Update. The Capital Area Metropolitan Planning Organization (CAMPO) is seeking qualifications for the update of the current CAMPO travel demand model and development of a list of short and long range recommendations for the construction of thoroughfare and intersection enhancements.

Agenda Item 6B.1

Capital Area Metropolitan Planning Organization

Technical Committee 2016 Meeting Schedule

Following is a list of meetings scheduled for the CAMPO Technical through December 31, 2016.

The Technical Committee meets the first Thursday of the month at 10:00 a.m. in the Boone/Bancroft Room (Rm. #200), John G. Christy Municipal Building, 320 E. McCarty.

CAMPO members and the public will be notified if changes occur.

January 7, 2016
February 4, 2016
March 3, 2016
April 7, 2016
May 5, 2016
June 2, 2016
July 7, 2016
August 4, 2016
September 1, 2016
October 6, 2016
November 3, 2016
December 1, 2016

**Capital Area Metropolitan Planning Organization
Technical Committee**

Voting Members:

City of Jefferson Voting Members (7):

Janice McMillan, Chairman
Matt Morasch
David Bange, Vice Chairman
Britt Smith
Mark Mehmert
Sonny Sanders
Bill Lockwood

Cole County Voting Members (2):

Larry Benz, Director, Cole County Public Works
Eric Landwehr

Callaway County Voting Member (1):

Paul Winkelmann

Missouri Department of Transportation Voting Members (3):

Bob Lynch
Steve Engelbrecht
Michael Henderson

Private Transportation Interest (1):

Joe Scheppers

Pedestrian or Biking Interest (1):

Cary Maloney

Small Cities Representative – Callaway County (1):

Mark Tate, City of Holts Summit

Small Cities Representative – Cole County (1)

David Elliott, Village of Wardsville

Ex-Officio Members:

Federal Highway Administration:

Michael Latuszek

Federal Transit Administration:

Jeremiah Shuler

City of Jefferson Staff:

Alex Rotenberry, Transportation Planner
Anne Stratman, Administrative Assistant