

CERTIFIED LOCAL GOVERNMENT PROGRAM
ANNUAL REPORT

City Of Jefferson

Historic Preservation Commission Activities

October 1, 2011 Through September 30, 2012

**Prepared by
Cathy Bordner
And**

City of Jefferson Historic Preservation Commission

**For submission to
Missouri Department of Natural Resources
State Historic Preservation Office
P.O. Box 176
Jefferson City, MO 65102**

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Certified Local Government Program Annual Report

1. Introduction:

Please attach a paragraph including the date of certification, a brief history of City and Commission activities from the date of certification; a brief summary of anticipated preservation activities; and an evaluation of the effectiveness of participation in the CLG program.

The City of Jefferson Historic Preservation Commission (CJHPC) achieved CLG status in 2005. During the early years of being a CLG, the Commission recognized many challenges facing the community in the area of historic preservation. The commission has worked to play a pro-active role in the community in the hopes of preventing the need to react to negative situations, such as the demolition of important structures. The commission developed a Preservation Plan, and continues to work on the goals outlined in the plan.

During 2011 an architectural survey of a Jefferson City neighborhood was presented to the commission. As a result of that survey, the City of Jefferson applied for, and was awarded, a grant to complete a National Register nomination.

Future activities of the CJHPC will focus on continuing to accomplish goals identified in the Preservation Plan. During the coming year the commission will focus on supporting city staff with the National Register nomination, and participating in public outreach regarding that project.

2. Historic Preservation Commission Membership:

List Commission members, dates of appointment and expiration, and, as applicable, professionals in a preservation related field such as historical architect, architectural historian, or others as defined in 36 CFR 61.

Member Name	Appointed	Expires	Preservation Related Field (as applicable)
Cathy Bordner (Chairman)	12/06	12/12	HCJ Foundation Member
Bill Case (Vice Chairman)	12/10	12/12	Active Citizen
Diana Light (Secretary)	7/09	12/13	Active Citizen
Carlos Graham	5/11	12/13	Residential Director, Lincoln University
Artie Langston	5/09	12/14	Active Citizen
Ed Meyers	10/11	12/13	Active Citizen
Jenny Smith	6/07	12/12	HCJ Member
Jim Chilcutt	2/10	12/11	Active Citizen
Art Hernandez	2/12	12/13	Active Citizen
Mark Schreiber	2/12	12/14	Historian

3. Scheduled Meetings Held and Attendance:

MEMBER NAME	Oct	Nov	Dec No mtg	Jan	Feb	Mar 13th	Mar 26th	Apr	May	Jun	Jul	Aug	Sept
Cathy Bordner		X	NA	X		X	X	X	X	X		X	X
Bill Case	X	X	NA	X	X	X	X	X	X		X	X	X
Diana Light	X	X	NA	X	X			X			X	X	X
Carlos Graham	X	X	NA	X	X	X	X	X	X	X		X	X
Artie Langston		X	NA	X		X	X		X	X			X
Ed Meyers	X	X	NA	X	X	X	X	X	X	X	X	X	X
Jenny Smith	X	X	NA	X	X	X	X	X	X	X	X	X	X
Jim Chilcutt*		X	NA	X	-----	-----	-----	----	-----	----	----	----	----
Art Hernandez**	----	----	NA	----	X	X	X	X	X		X	X	
Mark Schreiber***	----	----	NA	----	X	X	X	X	X	X	X		

X = Attended

Blank = Absent

* Mr. Chilcutt's term ended December 2012

** Mr. Hernandez was appointed to the commission in February 2012

***Mr. Schreiber was appointed to the commission in February 2012

4. Commission Activities:

a. Local Landmarks Designated:

List property names and addresses for locally designated landmarks. Indicate if the property was identified and evaluated as part of an HPF funded project or as part of a local project. Attach copies of nomination reports, ordinances designating individual landmarks and design review guidelines, if this information has not been previously submitted to the SHPO, otherwise, reference the date of transmittal. Summarize the process leading to nomination and designation; or nomination and veto of designation as a landmark. Indicate if the landmark is or will be considered for nomination to the National Register of Historic Places.

Property	Address	HPF Project/Local
East End Fire Station (Old Fire Station 2)	915 E. Miller St.	
Riverview Cemetery, Cemetery Monuments and Mausoleums	2600 W. Main St	

The Landmark Award is an honorary designation and is made by the City of Jefferson’s Historic Preservation Commission (CJHPC) which recognizes a property’s historic significance and contribution to the community. The Commission has awarded Landmark Awards since 1994. In May of each year during the City’s Preservation Week activities, the awards are presented to the owners, along with Distinguished Landmark plaques for permanent display on the buildings or properties.

Applications are submitted by the property owner. The review process evaluates the applications by the following criteria:

- The historic, architectural or cultural significance of the property, as those terms are defined under the City’s preservation ordinance.
- The location of the property, including the overall historical context of the area and the property’s contribution to the area and surrounding properties.
- The historic architectural integrity of the property, including whether efforts have been made to preserve or restore the property.
- Whether the property is endangered.

Final selection of the awardees usually occurs at the March meeting. Each property is then designated by the City Council, each by separate ordinance. The mayor then presents the Landmark Awards and Designated Landmark plaques to the property owners at the Preservation Week Awards Ceremony.

After a landmark or historic district is designated by ordinance, each application for building permit within the area so designated shall be referred to the CJHPC for review at a regularly scheduled CJHPC meeting. This process is only intended as an opportunity for the CJHPC to advise property owners with means and methods of historic preservation.

Properties that have received the Landmark Award represent the full range of Jefferson City’s heritage and architectural style. A complete list of winners of the City of Jefferson’s Landmark Award, from 1993 to the present, can be found on the CJHPC’s web page: www.jeffcitymo.org/main/historicpreservationcommission.html. The properties include government properties, educational institutions, residences, retail stores, manufacturing properties, houses of worship, cemeteries, a former fire station and freestanding monuments. Some have been restored to their original use. Others have been restored and put to new uses. Some are part of the State’s park system. Others have not been restored or preserved. Whatever their condition or use, the Commission truly appreciates the willingness of the individual property owners to allow their properties to be recognized for the historic and architectural contribution they make to our community.

b. Local Districts Designated:

List names of locally designated districts and indicate the type of district (i.e. commercial, residential, etc.) Indicate if the property was identified and evaluated as part of an HPF funded project or as part of a local project. Attach copies of nomination reports, ordinances designating local districts and design review guidelines, if this information has not been previously submitted to the SHPO, otherwise, reference the date of transmittal. Summarize the process leading to nomination and designation; or nomination and veto of designation as a historic district. Indicate if the historic district is or will be considered for nomination to the National Register of Historic Places.

District Name	Type of District	HPF Project/Local
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No local districts were designated during the report period.

c. National Register of Historic Places:

List the dates, property or district and the recommendation or decision for each property considered for listing in the National Register of Historic Places. Provide a summary of the commission meeting minutes in which the nomination of individual properties and districts was discussed and voted upon. Identify the consultant who prepared the nomination, or the party responsible for preparation.

Date	Property/District	Recommendation/Decision
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During the report period the CJHPC received a grant to nominate an area for listing as a National Register of Historic Places District. The nomination should be submitted during the following report period.

d. Cases Reviewed and Decisions Reached:

Include a brief discussion of the commission's review responsibilities. Otherwise, this information may be presented in summary form as follows:

Date	Property/Address	Recommendation and Decisions
10/11/11	620 State	Not Applicable*
10/11/12	622 State	Not Applicable*
10/11/11	624 Virginia	Recommended approval
11/8/11	913 Harding	Recommended hold on application
11/8/11	313 E Ashley	Recommended hold on application
1/10/12	215 Vista Rd	Recommended approval
1/10/12	409 Stadium Blvd	Recommended approval
1/10/12	415/417 Marshall St	Recommended approval
2/21/12	202 Buchanan	Recommended approval
2/21/12	619 Ohio	Recommended approval
3/13/12	1212 Cottage	Recommended approval
4/10/12	2003 St. Marys Blvd	Recommended approval
4/10/12	413 Lafayette	Recommended approval
4/10/12	415 Lafayette	Recommended approval
4/10/12	417 Lafayette	Recommended approval
4/10/12	421 Lafayette	Recommended approval
4/10/12	709 E. Miller	Recommended approval
4/10/12	711 E. Miller	Recommended approval
5/15/12	518 Boonville Rd.	Recommended approval
5/15/12	1410 Swifts Hwy	Recommended approval
8/14/12	1223 Monroe	Recommended approval

* 620 and 622 State: CJHPC asked city staff to discuss demolition with owner. Owner agreed to reconsider. Owner then demolished the building.

e. Public Education and Outreach:

Public education and outreach may include neighborhood informational meetings; special events; house tours; and other activities designed to involve and educate the public in preservation. Attach copies of news releases, news articles, flyers announcing events; etc., if not previously submitted to the SHPO.

Date	Description of Event
5/24/2012	2012 Local Landmark Designations Award Ceremony
5/24/2012	Greg Stockard Distinguished Service Award Presentation – Steve Veile and Bob Priddy
5/24/2012	Heritage Essay Contest
5/24/2012	Heritage Art Contest
9/30/2012	Display at Historic City of Jefferson Historic Homes Tour
Fall 2012	Three members of the CJHPC, Bill Case, Carlos Graham and Mark Schreiber, were appointed to the Lafayette Interchange Advisory Group, organized by the Missouri Department of Transportation (MoDOT)

Also during the report period, Diane Cary, Administrative Technician for the City of Jefferson Planning and Protective Services, developed a link on the city’s website for the city’s Landmark winners since the beginning of the city Landmark program. Over 90 buildings have photos, write-ups, and links to art work and essays when applicable. To see this website go to: <http://www.jeffcitymo.org/pps/LandmarkAwards.html>. The CJHPC thanks Diane for her hard work in developing this wonderful way to showcase Jefferson City’s Landmark winners.

5. Comprehensive Preservation Plan/Preservation Component to City Masterplan:

This may be addressed by a brief discussion of any revisions that have been made to the comprehensive plan submitted as part of the certification request, or submit a copy of the revised document if not previously submitted to the SHPO.

During the report period the CJHPC met the following goals in the Preservation Plan:

Conduct architectural surveys of high priority residential and commercial areas.

The CJHPC received the Moreau Drive Neighborhood Survey completed by State Historic Preservation Office (SHPO) staff.

Prepare National Register Nominations for high priority surveyed areas.

During the report period The City of Jefferson began the process of hiring a consultant to prepare a National Register Nomination of the Moreau Drive Neighborhood.

Integrate historic preservation into Jefferson City planning system.

- During the report period the CJHPC began reviewing Section 106 Project Information Forms completed by city staff on renovation projects funded by HUD CDBG funds.
- During the report period three members were appointed to the Lafayette Interchange Advisory Group formed by the MoDOT.

Improve the use of Certified Local Government grants.

At the request of the CJHPC, the City of Jefferson applied for a Certified Local Government grant to fund a nomination to the National Register for the Moreau Drive Neighborhood. The City Council allocated \$5,000 in the budget for the upcoming year as matching funds for the CLG Grant. The Historic City of Jefferson (HCJ), a local community organization, contributed \$1,000 to this project. By networking with HCJ, the CJHPC was able to decrease the amount of city funds required and increase the participation of the local community in a significant historic preservation project.

Enhance the role of the CJHPC, especially in the area of approval of demolition permits.

During the report period the CJHPC began discussing how to obtain information about the interiors of buildings that are being demolished.

6. Historic Properties Inventory:

Identify all individual properties that have been added to the historic properties inventory, either individually or as components of a district. Indicate if the properties were identified as a local project or as part of a HPF grants project.

Property	Address	Property Type	Local/HPF
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There were no new properties added to the historic properties inventory during the report period.