

# Capital Area Metropolitan Planning Organization

Room 120 320 E. McCarty, Jefferson City, MO 65101 Phone 573.634.6410 Fax 573.634.6457

## Board of Directors

Wednesday, April 20, 2016 at 12:15 p.m.

Meeting Location: Boone/Bancroft Room # 200, John G. Christy Municipal Building  
320 E. McCarty, Jefferson City, MO 65101 - Enter through Main Lobby

## Tentative Agenda

**Presentation: Mobility Manager Update – Anthony Nichols, MO Rides**

**Presentation: MPO 101: Michael Latuszek, Federal Highway Administration**

1. **Call to order, roll call, and determination of a quorum**
2. **Public comment**
3. **Adoption of the agenda as printed or amended**
4. **Approval of the minutes from the meeting of December 16, 2015**
5. **Communications received**
6. **Old Business**
7. **New Business**
  - A. **Recreational Trails Grant Application from Cindy Layton and J.J. Gates (Jefferson City Parks, Recreation, and Forestry)**  
*Action Requested:* Letter of Recommendation from CAMPO
  - B. **FY2017 Unified Planning Work Program**  
*Action Requested:* Discussion
  - C. **Planning Partner Overview**  
*Action Requested:* Presentation by Mike Henderson: Recent MoDOT Planning Partner Conference
  - D. **FY2016 Unified Planning Work Program Modification**  
*Action Requested:* Discuss and approve work task modifications
8. **Other Business**
  - A. Status of current work tasks
9. **Next Meeting Date – Wednesday, May 18, 2016 at 12:15 p.m. in the Boone/Bancroft Room #200**
10. **Adjournment**

## NOTES

Box lunches will be ordered from the Old Brick House Deli at a cost of **\$6.25 per person**. If you wish to order a box lunch, please contact Anne Stratman by 12:00 p.m. on Tuesday, April 19, 2016. Box lunches include a sandwich and chips. Mayonnaise and mustard packets are included. Sandwich options: ham on French baguette; Italian hero on French baguette; smoked turkey & bacon on whole grain wheat. Deluxe house salad: \$6.25; Cobb Salad: \$6.25

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

Please call (573) 634-6410 with questions regarding agenda items.

## MINUTES

### Board of Directors CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION

December 16, 2015  
12:15 p.m.

#### BOARD MEMBERS PRESENT

Larry Benz, P.E., Cole County  
Brian Crane, City of Holts Summit, Small Cities Representative  
Jeff Hoelscher, Chairman, Cole County  
Ken Hussey, Jefferson City  
Janice McMillan, AICP, Jefferson City  
Matt Morasch, P.E., Jefferson City  
David Bange, Designee for Mark Mehmert, Jefferson City  
Dan Bax, Designee for Doug Reece, St. Martins, Small Cities Representative  
Britt Smith, Designee for Mark Schreiber, Jefferson City  
Bob Scrivner, Jefferson City  
David Silvester, P.E., MoDOT

#### BOARD MEMBERS ABSENT

Larry Henry, Vice Chairman, Jefferson City  
Doc Kritzer, Callaway County

#### EX-OFFICIO MEMBERS ABSENT (Non-Voting)

Bruce Hackmann, Callaway County Economic Development Representative  
Michael Henderson, MoDOT  
Michael Latuszek, Federal Highway Administration  
Jeremiah Shuler, Federal Transit Administration

#### CAMPO STAFF PRESENT (Non-Voting)

Sonny Sanders, Senior Transportation Planner  
Anne Stratman, Administrative Assistant

#### OTHERS PRESENT

Katrina Williams, Mid-Missouri Regional Planning Commission

- 1. Call to order, roll call, and determination of a quorum**  
Chairman Hoelscher called the meeting to order at 12:17 p.m. and asked Ms. Stratman to call roll. A quorum was present with 11 of 13 members or their designee present.
- 2. Public Comment**  
No comments were received.
- 3. Adoption of the agenda as printed or amended**  
Mr. Benz moved and Mr. Hussey seconded to adopt the agenda as printed. The motion passed unanimously.
- 4. Approval of the minutes from the meeting of November 18, 2015**  
Mr. Benz moved and Mr. Smith seconded to approve the minutes from the Regular Meeting of November 18, 2015 as printed. The motion passed unanimously.
- 5. Communications Received**  
No correspondence was received.

**6. New Business**

**A. Amendment #2 to the 2016-2020 Transportation Improvement Program (TIP)**

1. TIP #2016-13: Frog Hollow Greenway Trail Extension. Sponsor: City of Jefferson Parks, Recreation and Forestry
2. TIP #2016-14: Halifax Road Realignment and Sidewalk Construction. Sponsor: City of Holts Summit
3. TIP #2016-15: Section 5310 Door to Door Service in Jefferson City. Sponsor: OATS
4. TIP #2016-16: Scoping Bridge Improvements on Route J over US 50. Sponsor: MoDOT
5. TIP #2016-17: Scoping Safety and Shoulder Improvements on Route B. Sponsor: MoDOT

Mr. Sanders explained that the total project cost for the OATS Inc. TIP Amendment should be \$12,200 as opposed to \$825,688. He stated that they inadvertently included anticipated funding for future years. Mr. Sanders distributed a corrected project application showing the correct total project cost.

Mr. Silvester explained that the following projects for the CAMPO planning area are a result of increased revenue from the state motor fuel tax, motor vehicle sales tax and vehicle licensing fees: (1) bridge improvements for the Highway J overpass on US 50/63; (2) resurfacing on Route B from Lorenzo Greene Drive to Meta; and (2) addition of 2' shoulders and rumble strip on Route B from Wardsville to Meta.

Mr. Benz moved and Mr. Hussey seconded to approve TIP Amendment #2 as amended to show the correct amount for OATS Inc. TIP Amendment. The motion passed unanimously.

**B. Consultant Services Request for Qualifications - Transit Ridership Study and Travel Demand Model**

Mr. Sanders explained that Technical Committee members recommended staggering the two projects, moving the Transit Ridership Study forward now and waiting to do the Travel Demand Model project until the new Lafayette interchange is open and normal traffic patterns have developed. He stated that this item is for information purposes only and no action is required.

Mr. Crane inquired whether a provision for transit services to Holts Summit would be included in this study. Mr. Morasch explained that this is a possibility that can be recommended.

**7. Other Business**

**A. FY2016 Unified Planning Work Program**

Mr. Sanders explained that OneDOT requested clarification of adjustments to descriptions within Work Element Two. He stated that OneDOT has reviewed the clarifications and are satisfied. Mr. Sanders explained that the dollar amounts did not change. He stated that this is for informational purposes only and no action is necessary.

**B. New Federal Highway Transportation Bill (Fixing America's Surface Transportation Act)**

Mr. Sanders explained that highlights of the new transportation bill include: (1) increase funding by 11 percent over the next five (5) years; (2) maintain current program structures and funding shares between highways and transit; (3) dedicate funding for freight projects; and (4) reinstate the discretionary program for transit. He stated that this bill would repeal the Transportation Alternatives Program and those funds would be put into the Surface Transportation Program. Mr. Sanders explained that this is a five (5) year act and funding sources did not change.

C. *Status of current work tasks*

- FY2016 Unified Planning Work Program Surface Transportation Planning Grant will be introduced at the December 21 City Council meeting.
- The Planner II position has been advertised and will remain open until January 13, 2016.
- Freight survey is due to the Federal Highway Administration on December 18.
- Pedestrian/Bicycle Plan Update
- Livable Streets Workshop was held on December 1, 2015

Mr. Bange reported that a Stakeholder's meeting for the Wayfinding signage is scheduled for January 6, 2016. A public meeting on the Wayfinding signage is scheduled for January 26, 2016.

8. **Next Meeting Date** – Wednesday, January 20, 2016 at 12:15 p.m. in the Boone/Bancroft Room #200

9. **Adjournment**

Mr. Benz moved and Mr. Smith seconded to adjourn the meeting at 1:00 p.m.

Respectfully Submitted,

Anne Stratman, Administrative Assistant

# Capital Area Metropolitan Planning Organization



Room 120, 320 E. McCarty St., Jefferson City, MO 65101 Phone: 573.634.6410 Fax: 573.634.6457

## *Memorandum*

TO: CAMPO Board of Directors  
FROM: Sonny Sanders, Senior Transportation Planner  
DATE: April 14, 2016  
SUBJECT: FY 2017 Unified Planning Work Program Update

Work continues on the FY2017 Unified Planning Work Program (UPWP). The UPWP is CAMPO's annual statement of work identifying the planning priorities and activities to be carried out for the year. The UPWP contains many ongoing activities required to perform the essential functions of CAMPO, as well as, periodic and one-time activities.

The FY2017 program is very similar in work tasks and budget as FY2016. The Transit System-Assessment Study and Travel Demand Model are planned to begin later than anticipated this fiscal year and continue into FY2017, as planned. One project, the visioning and goals for the long range plan will probably not commence until FY2017. The proposed budget reflects funding to see these projects through.

CAMPO participation in a regional pavement management system is identified in the draft UPWP. Successful pavement management requires annual data collection and analysis, therefore funding in the amount of \$10,000 has also been included in the proposed budget. Participation in the pavement management system for FY2016 will be discussed at the Board of Directors meeting.

The proposed budget also includes one capital purchase: computer equipment adequate for GIS related planning activities. It has been included under the Capital Purchases to replace an existing computer.

The budget for FY2017 is currently more than the FY2016, due to adjusting the amount of funding from FY2016 to FY2017 for the previous discussed work tasks, taking into account a) the possibility of a cost of living increase for staff, b) capital equipment purchase, c) training and other minor increases related to the addition of one CAMPO staff member, and d) an anticipated increase public involvement activities.

Staff intends to forward the current draft FY2017 UPWP to MoDOT, FHWA and FTA for another preliminary review, due to the number of changes since the previous review. After the preliminary review, the Technical Committee will conduct an additional review in May and the draft UPWP may be forwarded to the Board of Directors in May for discussion and their review.

No action is required at this time; this is for informational purposes only.

**Agenda Item 7B-1**

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- MoDOT has identified three local programs, which will no longer be managed through the sub allocation process. In 1992, MHTC authorized continuation of these three programs even though they were no longer required by active transportation bills. MoDOT's funding for the three programs were approved each year in the STIP.
- The Small Urban Surface Transportation Program -Small Cities (STP-SU) and On-System Bridge Replacement and Rehabilitation Program – Large and Small Cities (BRM) have not been included in a federal transportation bill since 1991 (ISTEA).
- The Missouri Highways and Transportation Commission voted on April 6th to address the elimination of the STP-SU and BRM programs in the 2017-2021 draft STIP. This will allow local partners the opportunity to comment on these changes during the STIP's 30 day public comment period from May 11<sup>th</sup> to June 10th.
- The BRM program limits the types of projects and routes on which the federal funds can be used. This has resulted in a loss of local funds in some cases.
- Sixty-four cities receive an average of \$51,000 per year in STP-SU funds which makes it difficult to fund projects of any significance.
- Provisions of the FAST Act, the federally funded highway bill, provide additional funds for cities and will potentially offset this change.
- These funds will be distributed to regions using the Commission-approved funding allocation process. Communities may still compete for funding to be used for qualifying projects at a regional level through the planning framework process for Statewide Transportation Improvement Program (STIP) needs identification and project prioritization.



- MoDOT continues to look for every available resource to take care of the state highway system. Eliminating these three programs would allow MoDOT to commit \$10.3 million annually towards the Statewide Transportation Improvement Program (STIP).
- The BRM program has helped our local partners improve the condition of their bridges to a point that bridges on the local system are in better condition than the state system. MoDOT can use these funds to improve the condition of both roads and bridges on the state system.
- Local partners will have until September 30, 2019 (3 years) to obligate the existing balances for each of these programs.
- The Off System Bridge Replacement and Rehabilitation Program (BRO) will continue to be funded and distributed to counties based on the percent of deficient bridges.

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## *Memorandum*

TO: CAMPO Board of Directors  
FROM: Sonny Sanders, Senior Transportation Planner  
DATE: April 14, 2016  
SUBJECT: FY 2016 Unified Planning Work Program Modification

Modifying the current CAMPO work program with two new work tasks was discussed at the April 7 Technical Committee meeting. Cole County, City of Jefferson, and Holts Summit have been in discussions with the Midwest Transportation Center partner, the University of Missouri Columbia, regarding the development of a Pavement Management System for the CAMPO planning area, as well as the entirety of Cole County. The total project cost for this project is estimated at \$110,000. The Midwest Transportation Center can fund half of the project, \$55,000, with Federal funds using a 1 to 1 grant, which would require a local match of \$55,000. There is a special provision which can allow the use of our CAMPO planning funds as part of the match.

At the Technical Committee meeting, staff was asked to review the budget for the current year and has determined CAMPO has \$10,000 which can be available for the pavement management project. By CAMPO participating, other CAMPO members would be able to participate in the future when they desire. The remainder of the match is to be provided by Cole County, City of Jefferson, and Holts Summit.

A review of the current budget for funds to support an education program for motorist and bicyclist to coincide with bicycle lanes being installed in Jefferson City this summer was also requested at the Technical Committee. Staff identified \$4,000 of Federal Planning funds, which would require a \$1,000 local match, available for the education campaign.

Both of these activities fall within the scope of CAMPO metropolitan planning activities. Presentations and more details will be provided at the Board of Directors meeting. If these projects are approved by the Board of Directors the scope of work identified in the Unified Planning Work Program will be required to be modified through mutual agreement between CAMPO and Missouri Highway and Transportation Commission.

**Agenda Item 7D**

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