



**DEPARTMENT OF PLANNING AND PROTECTIVE SERVICES  
ACTIVITY REPORTS FOR APRIL 2016**

Attached are reports summarizing activities in the Property Maintenance Division, Building Inspection Division and Environmental Health Division.

These reports may be found on the Planning and Protective Services webpage at [www.jeffersoncitymo.gov/planningandprotectiveservices](http://www.jeffersoncitymo.gov/planningandprotectiveservices).

**Property Maintenance Division, Jayme Abbott, Supervisor.** Activities of the Property Maintenance Division for April 2016 are depicted in summary form in the table below.

- In April 2016 the Property Maintenance Division handled **128** property maintenance cases.
- Accumulation of trash accounted for **35.2%** of the violations, along with tall weeds and brush at **35.2%**, outdoor storage violations at **6.3%**, and illegal dumping at **6.3%**, followed by the other activities.
- At this time (end of April) **13%** of the cases have been closed. The rest of the cases **87%** are active and are in process of being closed as the time frame of the notices expire and action is taken for resolution.

<b>Property Maintenance Activities</b>	<b>Apr 2016</b>	<b>FY 2016 YTD</b>
Building maintenance violations	4	62
Accumulation of trash	48	190
Abandoned building complaints and activities	0	16
Tall weeds & accumulation of brush	45	75
Illegal dumping	8	26
Litter violations	2	10
Failure to maintain trash service (no trash service)	0	15
Blue cart violations (blue cart out inconsistent with code)	0	8
Motor vehicle complaints/referrals to JCPD	8	22
Animal complaints/referrals to JCPD	0	0
Outdoor storage violations	8	41
Illegal parking, zoning, sign violations	0	4
Cemetery burials	0	6
Other	4	6
Complaint investigated, no violation found	0	0
Summons	1	4
<b>Total Cases</b>	<b>128</b>	<b>485</b>
--Active	111	366
--Closed	17	119

**Environmental Health Division, David Grellner Environmental Health Manager.** The Environmental Health Division conducts sanitation inspections of consumer food outlets (food service and retail food), child care homes, child care centers, and tattoo establishments. A summary of program activities for April 2016 appears below. The Food Establishment Report may be viewed via the following [link](#).

- Special Circumstance Inspections are visits to food service establishments to check on items such as food recalls, emergency procedure checks, or other public health inquiries.
- Child Care Home and Child Care Sanitation Inspections are conducted under contract with the Missouri Department of Health and Senior Services.
- Food Code violations are broken down into two categories: critical and non-critical. Critical violations are items that, if in non-compliance, are more likely to contribute to food contamination, illness, or an environmental health hazard. Some examples of critical items include: improper holding temperatures of foods, inadequate cooking of food items, poor personal hygiene, and contaminated equipment. Examples of non-critical items are: cleaning and maintenance of floors, walls, and ceilings, open waste receptacles, unshielded light bulbs in food preparation areas, and missing thermometers in refrigeration units for monitoring temperature.

<b><i>Environmental Health Activity Report</i></b>	<b><i>April 2016</i></b>	<b><i>FY2016 YTD</i></b>	<b><i>FY2015 Actual</i></b>
<b><i>Inspection/Service Visit Summary</i></b>			
Consumer Food (Food Service & Retail Food)	65	378	778
Child Care Home Inspections	1	5	16
Child Care Center Inspections	2	24	51
Body Art Establishment Inspection	0	1	1
<b>Total Service Visit Inspections</b>	<b>68</b>	<b>408</b>	<b>846</b>
<b><i>Food Code Violation Summary</i></b>			
--Critical Violations	6	42	101
--Non-Critical Violations	56	333	828

**Building Inspection Division, Larry Burkhardt, Building Official.** Permit activity in the Building Inspection Division is depicted in various categories on the attached bar charts. Residential and Non-Residential "Other" Permits include alterations/additions, demolitions, electrical and plumbing permits. Building Permits may be viewed via the following [link](#).

Listed below is a representation of active commercial building permits for April 2016. The total number of all active building permits for this time period is 431, with a project cost of \$51.7 million.

<b>Address</b>	<b>Description</b>	<b>Project Cost</b>
3600 Country Club Dr	Capital Mall – Phase 3 Parking Lot Improvements	\$560,000
1905 Stadium Blvd	Add reception area/office alterations/ADA accessible restrooms	\$150,000
2613 W. Main St	Minor interior renovation for a funeral home	\$50,012
3124 W. Edgewood Dr	Office space interior remodel for a credit union	\$110,000
Jefferson City Memorial Airport	New airplane hangar	\$663,111