



City of Jefferson
 Department of Planning & Protective Services
 320 E. McCarty Street
 Jefferson City, MO 65101
 Phone: 573-634-6410
jcplanning@jeffcitymo.org
www.jeffersoncitymo.gov

Plumbing License Application

Name _____ Date _____

Address _____ Phone _____

_____ Soc. Sec. # _____

City _____ State _____ Zip _____

Employer _____ E-mail Address _____

Have you ever appeared before the Plumbing Board of Review & Examiners of the City of Jefferson for any cause?
 () Yes () No If so, please provide date and reason: _____

APPLICATION IS HEREBY MADE FOR THE FOLLOWING PLUMBING LICENSE:

Apprentice License, (fee, \$12.00 Payable to City of Jefferson)

Requirements: An applicant for an Apprentice Plumbing License must submit their name, address, and phone number with the twelve dollar (\$12.00) fee to the Plumbing Inspector. This license is renewable each calendar year. Holder of an apprentice plumbing license may only work under the direct supervision of a licensed master or journeyman plumber. The ratio of apprentices to journeyman or master is two (2) to one (1).

Journeyman Plumbing License, (fee, \$105 Payable to City of Jefferson)

Requirements: An applicant for a Journeyman Plumbing License must have been licensed as an apprentice with the City of Jefferson a minimum of four (4) years and shall have worked under the direct supervision of a licensed journeyman or master plumber during these four (4) years or show proof of four (4) years plumbing experience acceptable to the Board by submitting proof of 8000 hrs. working time as a plumber on company letterhead with phone numbers of obtainable individuals supplying the letter. Failure to supply this information will result in Plumbing Board dismissal. Once hours are approved they must score a minimum of 75% on the Prometric Examination or Pearson VUE.

Master Plumbing License, (fee, \$105 Payable to City of Jefferson)

Requirements: An applicant for Master Plumbing License shall have been licensed as a journeyman with the City of Jefferson a minimum of two (2) years or provide proof of licensed journeyman or master experience acceptable to the Board. Applicant will not be considered by the Plumbing Board until 12,000 hrs. proven time in trade as plumber is submitted on company letterhead with phone numbers of obtainable individuals supplying the letter. Once hours are approved applicant must score a minimum of 75% on the Prometric Examination or Pearson VUE.

REQUEST SPONSORSHIP FOR THE FOLLOWING EXAM: (fee, \$100 Payable to Prometric*, or \$100 Payable to Pearson VUE**)

Journeyman Plumbing Examination

Master Plumbing Examination

*Prometric accepts money orders, cashier's checks, certified checks or credit cards.

**Pearson VUE accepts money orders, certified checks, cashier's checks, electronic checks, debit or credit cards.

False statements of any kind on this application may invalidate the application or result in the revocation of applicant's certificate, if issued.

I hereby verify that all facts presented with this application are true. _____
 Signature

THIS SPACE FOR OFFICIAL USE:

The Board has determined that this application be: Approved Denied on this date: _____

Congratulations your application for Plumbing License has been approved:

approved without comments.

approved with the following comments,

This application has been denied for the following reason:

lack of verifiable documentation showing time employed in the craft of plumbing.

failed to make a passing score on the plumbing exam,

Other

Remarks:

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act.
Please allow three business days to process the request.