

# JEFFERSON CITY POLICE DEPARTMENT - THE DEPARTMENT OF CHOICE!



## Mission Statement

The Mission of the Jefferson City Police Department is to serve the community with honor and integrity; to safeguard lives and property; to protect the innocent against oppression or intimidation and the peaceful against violence or disorder; to enhance the quality of life with dedication, compassion, and pride and to respect the constitutional rights of all to liberty, equality, and justice.



## JEFFERSON CITY ATTRIBUTES

- Capital City of Missouri
- Tremendous variety of shops and restaurants
- Population - 40,000+
- Recreational Attractions & Festivals
- Size - 34.4 Square Miles
- Runge Nature Center, MO Dept. of Conservation
- Two Major Hospitals

## SALARIES AND BENEFITS

LATERAL ENTRY (SALARY BASED UPON EDUCATION, TRAINING, AND EXPERIENCE)

- POLICE OFFICER SALARY RANGE  
\$35,385 - \$53,077
- COMMUNICATIONS SALARY RANGE  
\$32,095 - \$48,143
- ANIMAL CONTROL SALARY RANGE  
\$30,567 - \$45,850
- CAREER DEVELOPMENT PROGRAM

DEPARTMENT PROFESSIONALLY TAILORED & DRY CLEANED UNIFORMS

ALL EQUIPMENT PROVIDED  
(HANDGUN, LEATHER, SHOES, ETC.)

HOLIDAY PAY—10 DAYS PER YEAR

PAID VACATION & SICK LEAVE  
(INCREASES WITH TENURE)

CAFETERIA BENEFIT PLAN & DEFERRED COMP AVAILABLE

CITY PROVIDES HEALTH, LIFE, AND DENTAL INSURANCE

LAGERS L-6 RETIREMENT SYSTEM- PAID BY CITY

COLLEGE TUITION REIMBURSEMENT PLAN AVAILABLE

COMPUTERIZED REPORT WRITING AND RECORD SYSTEM

IN-HOUSE WORKOUT FACILITY

MISSOURI CREDIT UNION MEMBERSHIP AVAILABLE



## AUTHORIZED POSITIONS

### 89 SWORN PERSONNEL

#### SPECIALTY ASSIGNMENTS AVAILABLE

- CRIMINAL INVESTIGATIONS DETECTIVE
- S.W.A.T.
- SCHOOL RESOURCE OFFICER
- D.A.R.E. INSTRUCTOR
- CRIME PREVENTION OFFICER
- COMMUNITY ACTION TEAM
- TRAFFIC INVESTIGATOR
- MOTORCYCLE OFFICER
- HONOR GUARD
- K-9 UNIT

### 37 CIVILIAN PERSONNEL

- RECORDS SUPERVISOR
- COMMUNICATIONS SUPERVISOR
- COMMUNICATIONS OPERATOR
- POLICE INFORMATION CLERK
- FISCAL AFFAIRS TECHNICIAN
- ADMINISTRATIVE ASSISTANT
- ADMINISTRATIVE TECHNICIAN
- EVIDENCE TECHNICIAN
- BUILDING SERVICE AND MAINTENANCE





## APPLICANT QUALIFICATION REQUIREMENTS

### Police Officer

- Must be at least 21 years of age
- No felony convictions
- Must have high school diploma or GED
- Must be able to physically effect an arrest
- Must be willing and able to work rotating shifts
- Must be able to pass all requirements of the selection process

### Communications Operator

- Must be at least 18 years of age
- No felony convictions
- Must have high school diploma or GED
- Must be willing and able to work rotating shifts
- Must be able to pass all requirements of the selection process

### APPLICATION AND HIRING PROCESS:

#### Stage 1 TESTING

- Testing is generally conducted twice per year
- Application must be received by cutoff date

#### Stage 2 TESTING

- Written Examination
- Physical Fitness Test for Police Applicants
- Test Result Review by Police Personnel Board

#### Stage 3 INTERVIEW

- Personal History Form Completed
- Oral Interview
- Polygraph Examination
- Background Investigation

#### Stage 4 INTERVIEW WITH CHIEF OF POLICE

Conditional Offer of Employment

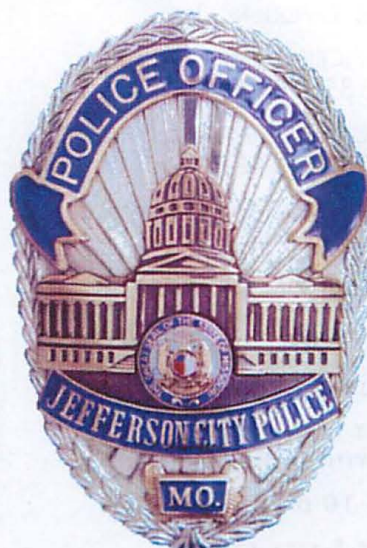
#### Stage 5 MEDICAL AND PSYCHOLOGICAL TESTING

- Physical Examination
- Stress Testing
- Drug Screening
- Psychological Assessment

If you are ready to serve, take the challenge and apply to become a part of the Jefferson City Police Department.

Go on-line to

<http://www.jeffcitymo.org/hr/openjobopportunities.html>



JEFFERSON CITY POLICE DEPARTMENT  
OFFICE OF PROFESSIONAL STANDARDS

401 Monroe Street  
Jefferson City, MO 65101

Phone: 573-634-6569  
Fax: 573-634-8726  
[www.jeffcitymo.org/police/police](http://www.jeffcitymo.org/police/police)

## JEFFERSON CITY POLICE DEPARTMENT



Roger A. Schroeder  
Chief of Police