



**ADULT SUMMER**

**SOFTBALL 2016**



**REGISTRATION**

**FEB. 29 - APR. 4**

***Please read this entire packet before registering a team***

**For cancellation information during inclement weather call the  
Parks and Recreation Hotline at (573)634-6485 and press 4**

# \*\*\*NOTICE\*\*\*

The **MANDATORY** pre-season rules meeting will be held **Tuesday, May 3 at 6:00 p.m.** at City Hall in the Council Chambers. All teams registered to play in any Parks and Recreation adult summer softball league must have a representative present at the meeting. *Those teams not represented will automatically lose \$25 from their forfeit fee deposit and will not be allowed to protest any game.*

The reason for the meeting is to explain the rules and policies and discuss rule changes as well as some of the most commonly confused rules and policies. This will ensure that everyone is on the same page and understands how the games will be administered and rules enforced during the season. ASA rule books and score books will also be distributed at this meeting.

*We look forward to a fun and enjoyable season.*

*Thank you for your cooperation!*

**P.S. Remember the forfeit fee deposits must be in the form of a check or credit card, separate from your team fee. Cash will not be accepted.**

**ADULT SLOW PITCH SOFTBALL  
SUMMER 2016**

<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>
MSP D	MSP D	MSP C	MSP C	MSP DH (12 games)
MSP Church	Co-Rec C	Co-Rec C	Co-Rec B	
Co-Rec C	Co-Rec D	Co-Rec D	Co-Rec D	
			MSP B	

The Jefferson City Parks and Recreation Department may amend the above chart depending on the number of teams wishing to register in any given league. B is the highest league, followed by C & D. MSP DH is an open league. All leagues will use one umpire.

**REGISTRATION INFORMATION**

1. Participants register as teams. If any individual is looking for a team or a team needs a player, that information will be emailed out on Team Sideline to try to accommodate the interested parties.
2. Registrations will be accepted February 29 through April 4 or until leagues fill, whichever comes first. The first 8 teams will be accepted for each league.
3. To register, simply complete the roster form (**FRONT & BACK**) and return it to the Parks and Recreation office along with your team fee and forfeit fee deposit.
4. Single game leagues: 10 games; primarily 1 game each week.  
Friday MSP double-header league will have 2 games a night for 6 weeks.
5. Registration fees for the 2016 summer softball program are as follows:

<b><u>Team Fee</u></b>	<b><u>Team Fee After April 4</u></b>
\$375 (Single - 10 games)	\$395
\$450 (DH - 12 games)	\$470

**\*Forfeit Fee Deposit \$ 75**

**\*This fee must be paid at the time of registration with a check or credit/debit card SEPARATE from the team entry fee. The check will not be cashed or credit/debit card charged unless a team forfeits a game(s). (See Reimbursement Fee Due To Forfeit, page 2.)**

6. Checks should be made payable to Jefferson City Parks and Recreation. NO REFUND OF ENTRY FEE WILL BE MADE UNLESS PARKS AND RECREATION CANCELS A PROGRAM OR A PORTION THEREOF.
7. Teams who won their league last summer and have five or more returning players must move up to the next higher league. If a team cannot move up due to the night the league is offered, they may be allowed to play in the lower league, but will not be allowed to win the championship shirts.
8. Registrations will be accepted on a **first-come-first-served basis**. Team managers should pick a backup night in case their first choice is not available.
9. Once registration has ended, the program coordinator will check records in an attempt to see that teams have registered for the appropriate leagues according to last year's win-loss records. A team which had a .500 or better record during the preceding summer cannot drop to a lower level and may be moved up to the next higher league.
10. Each league will consist of a maximum of eight teams unless Parks and Recreation deems it necessary to schedule more teams per league to accommodate demand and field space is available.

11. Play will begin the week of **May 16** for all leagues.
12. Game times will be 6:15, 7:15, 8:15, & 9:15.
13. Acceptance of a team registration is interpreted to mean that the team manager and all players are thoroughly familiar with this packet and agree to abide by all rules and regulations stipulated within.
14. Included in the team fee is a \$20 ASA registration fee. The ASA fee allows you to participate in ASA sanctioned tournaments. Also included in the ASA fee is the rule book and score book that each team receives.

## **ROSTERS**

If you are a returning team and would like a copy of your roster from last year, you can email [mmorarity@jeffcitymo.org](mailto:mmorarity@jeffcitymo.org) and put "Roster Request " and the "manager's last name" in the subject box and we can email the roster to you.

## **SCHEDULES**

***Schedules and make-up games will be posted on-line only.*** Go to the Parks and Recreation website at:

[www.jeffersoncitymo.gov/parks](http://www.jeffersoncitymo.gov/parks), or go directly to [www.teamsideline.com/jeffersoncity](http://www.teamsideline.com/jeffersoncity). Then find Adult Summer Softball and your league on the left-hand side of the web page.

**FOR INFORMATION CONCERNING GAME CANCELLATIONS DUE TO INCLEMENT WEATHER, CALL THE PARKS AND RECREATION ACTIVITIES HOTLINE, 634-6485, THEN PRESS '4' FOR THE YOUTH AND ADULT SPORTS CANCELLATIONS.**

## **SOFTBALL RULES AND REGULATIONS**

This program is designed to provide a quality leisure experience for the participants by providing an opportunity to enjoy physical activity while deriving the many positive benefits of sport. It is not meant to be, and will not become, an intensely competitive program in which participants place the importance of winning ahead of sportsmanship and fun.

## **ELIGIBILITY**

1. A team roster must consist of no less than twelve and no more than eighteen players.  
EXCEPTION: Church league rosters are unlimited.
2. **Players may be added to the team roster until 5 p.m. Friday, June 17, 2016.** At that time rosters will be frozen. The only exceptions would involve replacing an injured player who is able to provide verification from a doctor that he/she is unable to continue playing or under special circumstances as approved by the program coordinator. Dropping of players may be done either in person or over the phone. *The addition of a player(s) may be done by the team manager in several ways:*
  - a. *in person at the Parks and Recreation Department;*
  - b. *by email to [mmorarity@jeffcitymo.org](mailto:mmorarity@jeffcitymo.org);*
  - c. *by calling 634-6563 and leaving a message with the name, work/cell phone numbers of the player(s) you wish to add; or*
  - d. *faxing the information to 634-6489 to the attention of Missy Morarity****Players must be listed on the official roster by 5 p.m. on the day of the game in which they play.***
3. ***If a player not listed on a team's roster participates in a league game and that player's alleged ineligibility is brought to the attention of the umpire or Parks and Recreation staff prior to the validation of the game's score and later verified by Parks and Recreation, the game will be declared a forfeit. All players must be able to produce positive identification when requested by an umpire or Parks and Recreation staff.***

4. A minimum age of sixteen (16) years has been established for participation on all adult softball teams.
5. Church team rosters must bear the signature of the pastor as verification that all persons listed on that roster are members or prospective members of that church.
6. There are only two restrictions on participation in Parks and Recreation softball: all teams on which an individual plays must be within one level of the others (for example, a player on a C team may also play B **OR** D, but not both); no one may participate on more than one team in the same league.

#### **REIMBURSEMENT FEE DUE TO FORFEIT**

Any team which forfeits a regularly scheduled game and the opposing team does not get to play what would be equivalent to such will be assessed a \$37.50 reimbursement fee (this fee represents the per game fee and reimburses the team for the game they did not get to play) which will be deducted from the deposit paid at the time of registration. Every effort will be made to keep track of forfeits and forward the reimbursement fee to the manager of the opposing team. However, it is ultimately that manager's responsibility to notify Parks and Recreation of the forfeit within 48 hours in order to guarantee collection of the fee. *Calling Parks and Recreation ahead of time to forfeit a game does not exempt teams from paying the reimbursement fee unless approved by the Recreation Division Director.*

#### **PLAYER/TEAM CONDUCT**

1. All players and teams will be expected to conduct themselves with good sportsmanship.
2. Undue harassment of the official(s) before, during, or after the game may result in the ejection of the individual(s) involved from the game. Any player, coach, or fan who is ejected from a game and reported to the Parks and Recreation office by a sports official or department representative will be suspended from attendance/participation in his/her team's next game.
3. After an ejection, the individual ejected must immediately leave the field and spectator area. Failure to do so or continued harassment of the official may lead to a second ejection, removal from the program, and forfeiture of the game by that player/fan's team.
4. **REMOVAL FROM THE PROGRAM:** Any player, who strikes, attempts to strike, or verbally threatens an official; who fights with another player; or who is ejected for unsportsmanlike behavior for the second time within one season is suspended from any and all teams on which he/she plays. This suspension is for one calendar year and includes all teams on which that player plays.
5. Any team or individual who intentionally damages park property will be billed for the full replacement cost of said property and will be suspended from all Parks and Recreation programs until such restitution is made.
6. Any team or individual who fails to heed the request of on-site Parks and Recreation personnel regarding program operation or facility care will be suspended from all Parks and Recreation programs until he/she/they submits a written account of the incident and is reinstated by the Director of Parks and Recreation and the Recreation Division Director.
7. The Parks and Recreation Department may lengthen any suspension for any length of time and seek the maximum penalty under ASA jurisdiction, if circumstances so warrant.

#### **SMOKING/ALCOHOL**

1. Smoking is not permitted on the fields, the coaching boxes at first and third bases, or the players' benches.
2. **Players are prohibited from drinking alcohol prior to the game at the game site, or anytime/place during the game in which he/she is participating.** Players or coaches refusing to heed this rule are liable for ejection.

3. Fans and players under the influence of alcohol will be asked to leave the premises. Failure to do so will result in the forfeiture of the game and removal of the individual from the program.

### **UNIFORMS**

1. There are no uniform restrictions in Parks and Recreation league play, except as stipulated herein (check ASA policy for district/state championship play).
2. Players must wear shirts and shoes at all times; (no sandals).
3. **Metal spikes are prohibited in all leagues.** No hard plastic, polyurethane spikes or shoes with detachable cleats are allowed in Co-Recreation play.
4. Exposed jewelry such as wrist watches, bracelets, all types of earrings and neck chains, or any other item judged dangerous by the umpire may not be worn during the game. Medical alert bracelets/necklaces are not considered jewelry but must be taped to the body if worn. Penalty for refusal can be ejection.

### **GAME PROCEDURES**

1. All games will be played according to the official rules of the Amateur Softball Association (ASA) except as noted herein.
2. Game time is forfeit time. Each team must have at least **eight** players ready to play at game time. If ten players are present, all must play. If a team starts a game with ten players and loses one or two they may continue without being penalized with an out, but if at any time, the number drops to seven or less the game is forfeited except as in #4 below. If a team plays with eight or nine players or injury puts a team down to eight or nine players it is NOT an out when the ninth or tenth spot comes to bat. In the case of an injury the injured player(s) may not re-enter the game. If a co-recreation team is playing with nine players, a 5/4 combination must be used; with eight players a 4/4 combination must be used.
3. Batters will start with a 1-1 count; **NO courtesy foul will be given.**
4. **When any program participant is bleeding, has blood on his or her person or clothing, or has an open wound, he or she must leave the activity for appropriate treatment including bandaging as necessary to prevent recurrence. In all adult sports, each team should be equipped with first aid supplies including ice, rubber gloves, and bandages for treatment of wounds, and a 70% isopropyl alcohol solution for disinfecting skin and uniforms.**
5. **In all adult softball leagues, if medical care or treatment can be administered in a reasonable amount of time, the individual would not have to leave the game. The length of time considered reasonable is umpire judgment. A player missing a turn at bat as a result of enforcement of this rule shall not be penalized. If a team falls below eight players as a result of this circumstance only, the game may continue for a maximum of one inning while treatment is administered.**
6. **Pinch runners are not allowed except on the play in which the injury occurred. For example: If the batter gets hurt while running to first base, he/she may ask for a pinch runner. However, once the injured player gets a pinch runner and leaves the field, he/she will either have to bat and run the next time around or leave the game. In other words, the batter cannot continue to bat and have someone else run for them.**
7. League standings will be kept and individual awards given (maximum 18) to the champions in each league. In the event of a tie for the league championship head-to-head competition will be used. If that does not provide a champion, a playoff game(s) will be scheduled to determine the winner.
8. There are no restrictions on team sponsorship.
9. Umpires will provide each manager with a line-up card which must be properly completed and returned to the umpire at game time.

10. Umpires will record the score by innings on Score Validation Cards. The home team in each game will be responsible for providing a scorekeeper to assist in verification of the official score between innings. Once the score is recorded and the next inning has begun the Score Validation Cards will be official and beyond question. Managers of both teams must sign the card after each game. Refusal to sign this card will constitute a forfeit.
11. All leagues will use the same ball, a Dudley Thunder yellow synthetic leather cover ball with a COR rating of .52 and a ball compression of 300 lbs. **provided by Parks and Recreation to each team at the beginning of the season.** Each team will be provided with enough balls to have one new ball each game. Men's teams will get 12" balls. Co-Rec teams will get both 12" and 11" balls. Each team will be responsible for providing the balls they will use when at bat. The team at bat will be responsible for getting another ball to the umpire if one is hit out of play. The game will not be delayed while someone shags the ball that was hit out.
12. A game will not be delayed to wait for a foul ball to return to the field of play. The team at bat will be responsible for shagging balls which leave the field of play and returning them to the umpire.
13. **NO** new inning may begin after 60 minutes have expired in any game. No new inning will begin after 55 minutes have expired in any game in which the score differential is 8 runs or more. A new inning begins immediately after the final out of the previous inning. **Game time begins after the home plate conference.**
14. Games which are tied at the end of the time limit or seven innings will be broken using the international rule. At the start of the next inning the offensive team shall begin its turn at bat by placing the batter who completed the last "at bat" in the previous inning on second base.
15. A game will be terminated and considered complete when a team has a ten run lead after five innings, a fifteen run lead after four innings or a twenty run lead after three innings. If a game is called for any other reason, except a forfeit, four innings will constitute a complete game.
16. The inning and time limit are enforced for every game, whether it's a regular league game, a play-off, or a championship game.
17. Pitchers will be allowed a maximum of three warm-up pitches within one minute before each half inning. This minute begins immediately following the final out of the previous half inning.
18. All leagues (men's and co-rec) will have a limit on the number of home runs a team can hit per game:
  - "B"—6 home runs per game per team with excess an out
  - "C"—3 home runs per game per team with excess an out
  - "D"—1 home run per game per team with excess an out;
19. All teams will use continuous batting order and unlimited substitutions. All players who show up for a game are listed on the batting order and bat. Any ten of these players can play defense at any time and do not have to report to the umpire. **\*\*Once the batting order is given to the umpire it may not be changed except to add players at the end of the order\*\***
20. In all Co-Recreation leagues slow pitch rules apply with these exceptions:
  - a. Five men and five women play simultaneously on defense at all levels of play (a 4/4 or 5/4 combination are the only other combinations permissible).
  - b. A continuous batting order must be used at all levels. The batting order will always alternate male and female even when one sex outnumbers the other. All players present are listed on the line-up card and bat during the game. When a team has an unequal number of male/female players the line-up card is divided in half listing the men's batting order on one side and the women's on the other side. Batters then alternate male/female and they then need only concentrate on which male or female they follow in the separate batting order (If you have questions please call the Parks and Recreation office).

- c. Substitutions are permissible by sex only, both offensively and defensively, at all levels of play.
  - d. Unlimited substitutions on defense will be allowed. Each inning ten different players (5 men/5 women combination) may play defense without leaving the game.
  - e. The outfielders must stay in the grass until the ball is hit. If, in the opinion of the umpire, an outfielder has crossed into the infield before the ball was hit, the batter will be awarded a single with only runners who are forced to advance moving up one base or the result of the play, whichever is most advantageous to the offensive team as determined by the manager. There are no defensive position restrictions in any league.
  - f. Any walk to a male batter will result in a two base award and the female has to bat. With two outs, if the male batter receives a base on balls, the female batter has her choice of batting or receiving an automatic walk.
21. Pitches must be delivered with a perceptible arc and reach a height of at least 6 feet from the ground **while not exceeding a height of 10 feet** from the ground.
  22. All game officials will have the authority to order any player, manager, coach, captain, trainer or fan, to do or refrain from doing any act which in their judgment is necessary to give force and effect to one or all rules and regulations.
  23. Forms on which to voice complaints concerning umpires will be available at the Parks and Recreation Office or from the field supervisor at the ballpark. All complaints should be directed to Parks and Recreation for review and evaluation of the umpire and situation indicated.
  24. A rules interpretation protest will be considered only if the following conditions are met:
    - a. The manager of the protesting team must notify the umpire prior to the final out of the game that the game is being played under protest.
    - b. The protest must be filed with the Parks and Recreation office within 24 hours after the completion of the game in question. This must be done in writing and must be accompanied by a fee of \$5.00.
    - c. The written protest must contain the following:
      - 1) Date, time, and place of game;
      - 2) Name of umpire, if known;
      - 3) The specific rule and section of the official rules being protested;
      - 4) The decision and conditions surrounding the making of the decision;
      - 5) All essential facts involved in the protest;
    - d. **PROTESTS BASED ON UMPIRES JUDGEMENT WILL NOT BE CONSIDERED.**
  23. Any protest which is upheld by Parks and Recreation will be replayed only if it affects the league championship.

### **RESCHEDULING**

1. Games may be canceled due to inclement weather or other circumstances beyond our control.
2. Schedules will be updated on-line when games are cancelled and rescheduled, so please check the website regularly.
3. The Parks and Recreation Department may reschedule for any day, field, or time in order to complete the league schedule.
4. ***If a team is unable to play a rescheduled game which is on the same night they normally play, they will be responsible for paying the reimbursement fee to the opposing manager and the forfeit will count as a loss on their record.***
5. ***If a make-up game is rescheduled for a different night of the week and a team is unable to play, they will not have to pay the reimbursement fee, but the game will count as a forfeit loss on their record.*** (We make every effort to reschedule games on the same night the teams normally play.)

### **Practice Field Reservation Guidelines**

Fields may be reserved by Parks and Recreation teams for 1 ½ hour practices as follows:

- North Jefferson City                      \$6                      No Lights
- Scott, Byrd, Lions, Duensing              \$11
- Lights at Scott, Byrd & Lions              \$12/hr.

To reserve a field, stop by the Parks and Recreation office, pay the fee and pick up your receipt or you may reserve a field over the phone with a credit card. If reserving over the phone, we will need an email address or fax number so we can send the receipt to you or you can stop by the office to pick up your receipt. When you reserve a field **you must have your receipt with you** to avoid conflicts.

Fields are also available on a first-come-first served basis. However, if you are on a field and a team shows up with a reservation receipt, you will have to give the field up.

Weekday evening rentals begin at 4:00, 5:30, 7:00 and 8:30 p.m. Weekends can vary.

**JEFFERSON CITY PARKS AND RECREATION  
ADULT SUMMER SOFTBALL - 2016**

**Please fill out completely**

Night : \_\_\_\_\_

Division: B C D DH

League: Men's Co-Rec Men's Church C

<b>MANAGER:</b>		<b>TEAM NAME:</b>	
<b>ADDRESS:</b>		<b>PHONE: Home</b>	<b>Work</b>
<b>CITY:</b>	<b>ZIP:</b>	<b>Cell #</b>	<b>E-MAIL:</b>

PLAYERS	EMAIL ADDRESSES	PHONE		RETURNING PLAYER?
		DAY/WORK	CELL	
1.				Yes No
2.				Yes No
3.				Yes No
4.				Yes No
5.				Yes No
6.				Yes No
7.				Yes No
8.				Yes No
9.				Yes No
10.				Yes No
11.				Yes No
12.				Yes No
13.				Yes No
14.				Yes No
15.				Yes No
16.				Yes No
17.				Yes No
18.				Yes No
<b>ROSTER CHANGES</b>				
				Yes No

**INCOMPLETE ROSTERS WILL NOT BE ACCEPTED**

**JEFFERSON CITY PARKS AND RECREATION  
SUMMER SOFTBALL INFORMATION**

**MANAGER:** \_\_\_\_\_

**TEAM NAME:** \_\_\_\_\_

**LEAGUE:**    **MEN'S**            **MEN'S CHURCH C**            **CO-REC**

**DIVISION:**    **B**    **C**    **D**    **DH**

**NIGHT:** 1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_

If you also played last year please complete the following:

**TEAM NAME LAST YEAR:** \_\_\_\_\_

**DIVISION:**    **B**    **C**    **D**

**YOUR RECORD (if you remember):** \_\_\_\_\_

**\*\*Please fill out roster form on reverse side completely\*\***

On the roster please circle "yes" under "returning player?" for any player on your roster who played with this same team last year. If they did not play last year, or played, but on a different team circle "no".