JEFFERSON CITY DEPARTMENT OF PARKS, RECREATION & FORESTRY
TEE-BALL AND COACH-PITCH
2016

Mission Statement:
"It is the mission of the Parks and Recreation Youth Sports programs to serve young players, their families and the Jefferson City community at large by providing fun, safe and enjoyable youth sports experiences by recognizing each player's physical and emotional well-being, by teaching skills development, by treating them with respect and dignity, by encouraging positive parent involvement and by enriching young lives with meaningful recreation and socialization."

Program Objectives:
The Jefferson City Parks and Recreation Commission has established the following objectives for its youth sports program. It is our hope, our goal, and our responsibility to see that youth sports will be approached by all concerned as programs which will:

1) provide enjoyment for the participants, coaches, and parents;
2) contribute to the mental, emotional, physical, and social development of the children;
3) foster character by teaching participants how to win and how to accept defeat, while continually placing emphasis on fair play and fun;
4) provide an opportunity for parents and children to participate in a common leisure interest;
5) provide all children, regardless of skill level, the right to participate as a child with competent, caring adult leadership and guidance;
6) treat all children with dignity;
7) provide adults with an opportunity to teach children the importance of sportsmanship, mature behavior, and the fun of participation in sports.

The Role of Volunteer Staff Members:
You have generously volunteered to assist with a youth sports program offered and conducted by Parks and Recreation Department. The Department appreciates your willingness to help.

As a volunteer staff member, it is imperative that you understand our expectations for this position, in effect, your job description. This begins with the explanation that these programs are designed to provide all participants with an opportunity for fun and success; an occasion for youngsters to improve their physical fitness, their social talents, and their attitudes towards exercise and sports while developing skills. These programs must be a positive learning experience for all children who wish to participate.

You, therefore, are now a Teacher. As with all teachers, the expectations are demanding. If you are good at instructing sports skills and the children perceive you to be a fair person, they will respect you greatly. You have a wonderful opportunity to enrich their lives by setting an example of sportsmanship and personal integrity.

Your job is to instruct, guide, direct, and assist youngsters in developing skills and enjoying the sport; to help the youngsters grow, mature, and develop a healthy attitude toward recreation and

sports; and to foster an atmosphere of mutual respect with the dignity and self-esteem of the children as the highest priority.

It is expected that you will provide safe, well-organized practice sessions (classes); that you will communicate constructively with the youngsters and their parents; that you will effectively teach the fundamental skills of your sport; that you will know and abide by all league rules; that you will respect Parks and Recreation staff and provide a positive example of sportsmanship for your team; and that you will remain drug, alcohol, and tobacco free at any and all activities involving your team and will assure that your assistants do the same.

Teaching is a hard job. The children are watching all the time. We cannot let them down.

Agreement:
As a volunteer staff member responsible for teaching youth sports and all it involves, I understand my role as described herein, the nature of the program and its objectives. I pledge to fully comply with the expectations of the Department of Parks and Recreation and agree to willingly relinquish this position if program supervisors feel that my performance does not meet these requirements.

Meeting Dates

- **Coaches Meeting** – meeting date, time and location will be emailed out to coaches.
- **Certification Meeting** – National Youth Sports Coaches Association (NYSCA) coach's certification meeting on Monday, May 2. The meeting will start at 5:45 p.m. and last approximately 2 ½ hours. There is a $20 certification fee that will be covered by the Parks and Recreation Department. Or you can take this certification on-line at www.nays.org. If you prefer to take the class on-line, please let me know so I can pre-register and pay for you to take the course.

Practices
Practices are scheduled ½ before your game. If you would like to have outside practices, you may do so as long as your team parents approve and you cannot make them mandatory. Practice fields are available first come first served in North Jeff Recreation Area.

Background Check (paid for by Parks and Recreation)

- Please complete the background check on-line (see part 2 on website)
- Background checks need to be completed once a year. We keep record of all previous background checks at our office. If you have any questions regarding your background checks, please contact me at 634-6491.

Please return page 3-4 to:

Jefferson City Parks and Recreation
Attn: Angie Toebben, Recreation Supervisor
427 Monroe Street
Jefferson City, MO 65101
Fax: 634-6489
Email: atoebben@jeffcitymo.org

JEFFERSON CITY PARKS, RECREATION & FORESTRY
Tee-ball / Coach-Pitch Volunteer Staff Application (Head Coach)
Personal Information 2016
"Please Print and Complete All Information"

Full Name: _____ **Date of Birth:** _____

Home Address: _____ (street, city, state, zip code)

Home Phone #: _____ **Cell Phone #:** _____

E-Mail: _____ **Work Phone #:** _____

Present Employer: _____ **Date of Employment:** _____

Position: **Name of Supervisor:**

Work Address: _____
(street, city, state, zip code)

Past Employer: _____ **Date of Employment:** _____

Full Address: _____ **Reason for Leaving:** _____

References: (list 3 not related) – 1st year coaches only!

Name _____ **Address & Phone #:** _____

Name _____ **Address & Phone #:** _____

Name _____ **Address & Phone #:** _____

Have you ever been arrested, charged or convicted of a crime other than a minor traffic violation? _____
If yes, please explain details: _____
_____

Have you ever been involved in an incident involving child abuse or neglect? _____
If yes, please explain details: _____
_____

Have you ever sought treatment for drug and/or alcohol dependency either voluntarily or as required by court order? _____
If yes, please explain details: _____
_____

Discuss reasons for your interest in this position. _____
_____
_____

Have you ever had a formal complaint against you while volunteering in any youth program? _____
If yes, please explain details: _____
_____

Describe your prior experience working with children. _____
_____

Describe your coaching experience including the names of the organizations, dates and sports you coached.
_____
_____

List any formal training that you have received in coaching including the names of the organizations, dates and sports for which you received training _____
_____

List any formal training that you have received in first aid including the names of the organizations, dates of training and any certifications you have been awarded. _____
_____

List any formal training that you have received in teaching children or parenting including the names of the organizations, dates of training and any certifications you have been awarded. _____
_____

Are you currently NYSCA certified? ☐ Yes ☐ No Membership #: _____

If you indicated yes, which sport(s) are you currently NYSCA certified in?

Baseball ☐ Softball ☐ Flag Football ☐ Basketball ☐ Volleyball ☐

I certify that the information contained in this application is correct to the best of my knowledge and understand that falsification of this information is grounds for disqualification from the selection process or dismissal from the position for which I have applied.

As a volunteer staff member responsible for teaching youth sports and all it involves, I understand my role as described herein, the nature of the program and its objectives. I pledge to fully comply with the expectations of the Department of Parks and Recreation and agree to willingly relinquish this position if program supervisors feel that my performance does not meet these requirements.

Printed Name: _____ T-Shirt Size: _____

Signature: _____

Date: _____

League: ☐ Monday Kindergarten T-Ball ☐ Wednesday Kindergarten T-Ball
☐ Tues. 2nd Grade Girls Coach-Pitch ☐ Thursday 2nd Grade Boys Coach-Pitch
☐ Tuesday 1st Grade T-Ball ☐ Friday 1st Grade Coach-Pitch

Child's Name: _____ Gender: ☐ Male ☐ Female

School: _____

Did coach complete on-line background check? Yes No Initials _____