

**City of Jefferson Historic Preservation Commission  
Application for Nomination  
Local Landmark Designation Award**



We invite you to nominate your building/structure to be determined by review of the Historic Preservation Commission. See attached page for information about this award.

This form must be completed by the owner of the property nominated. Please fill out the below information to the best of your knowledge.

Return application to: City of Jefferson, Landmark Designation Award, c/o Jayme Abbott, 320 E. McCarty St, Jefferson City, MO 65101 or email to [jabbott@jeffcitymo.org](mailto:jabbott@jeffcitymo.org). If you have any questions please call 573-634-6410

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**Contact Information:**

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person \_\_\_\_\_ phone # \_\_\_\_\_

**Property Information:**

Historic Name (*if known*): \_\_\_\_\_ year built \_\_\_\_\_

History and Significance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will owner display plaque on building?  Yes  No (*if no please explain*)

I am the owner of this property and aware of this application for Landmark Award and agree to accept the award if nominated by the Jefferson City Historic Preservation Commission:

\_\_\_\_\_  
*Owner's signature*

\_\_\_\_\_  
*Date*

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

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## **What is the City of Jefferson's Landmark Award?**

The Landmark Award is an honorary designation and is made by the City of Jefferson's Historic Preservation Commission which recognizes a property's historical significance and contribution to the community. Each year since 1994, the Commission recognizes several buildings or properties as Landmark Award properties. In May of each year during the City's Preservation Week activities, the awards are presented to the owners along with a Designated Landmark plaque for permanent display on the building or property.

Applications submitted by the property owner are due the second Tuesday of March at the Commission's regular meeting where the review process begins and evaluated by the following criteria:

- ❖ The historic, architectural or cultural significance of the property, as those terms are defined under the City's preservation ordinance
- ❖ The type of property involved, including its historic use and its present use
- ❖ The location of the property, including the overall historical context of the area and the property's contribution to the area and surrounding properties
- ❖ The historic architectural integrity of the property, including whether efforts have been made to preserve or restore the property
- ❖ Whether the property is endangered

Final selection of the awardees occurs at the March meeting. Each property is then designated by the City Council, each by separate ordinance. The mayor then presents the Landmark Award and the Designated Landmark plaque to the property owners at the Preservation Week Awards Ceremony.

After a landmark or historic district is designated by ordinance, each application for building permit within the area so designated shall be referred to the CJHPC for review at a regularly scheduled CJHPC meeting. This process is only intended as an opportunity for the CJHPC to advise property owners with means and methods of historic preservation.

Properties that have received the Landmark Award represent the full range of Jefferson City's heritage and architectural style. The properties include governmental properties, educational institutions, residences, retail stores, manufacturing properties, houses of worship, and freestanding monuments. Some have been restored to their original use. Others have been restored and put to new uses. Some are part of the State's park system. Others have not been restored or preserved. Whatever their condition or use, the Commission truly appreciates the willingness of the individual property owners to allow their properties to be recognized for the historic and architectural contribution they make to our community.

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