**City of Jefferson**
*Department of Planning & Protective Services*
*320 E. McCarty Street*
*Jefferson City, MO 65101*

**Carrie Tergin, Mayor**
*Janice McMillan, AICP, Director*
*Phone: 573-634-6410*
*Fax: 573-634-6457*

***Neighborhood Reinvestment Act***
***Residential Incentive Programs***

Dear Seller:

Please be advised that the prospective buyer of your home at _____ may be assisted by City funds in making the purchase and/or tax reimbursement.

**The following should be completed by the seller or designee. This form must be returned to the City Planning & Protective Services Department.**

The home identified above is being sold under the following conditions (please check all that are appropriate):

☐ The home has been vacant for the past 180 days.

☐ The home has been rented for the past 180 days.

☐ Other, please specify: _____

_____ _____
Signature of Seller Date

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STATE of MISSOURI :
SS
COUNTY OF COLE :

On this _____ day of _____ 2015, before me personally appeared_____, a single person described in and who executed the foregoing instrument, and acknowledged that said persons executed the same as said persons' free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the County and State aforesaid, the day and year first above written.

_____(Notary Seal)
Notary Public

My commission expires_____

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.