OFFICE OF THE CITY LICENSE INSPECTOR
320 EAST MCCARTY ST.
JEFFERSON CITY, MO 65101
PHONE: (573)634-6322 FAX: (573)634-6329
EMAIL: DHARTLEY@JEFFCITYMO.ORG

SIDEWALK VENDOR BUSINESS LICENSE APPLICATION

BUSINESS NAME: _____

DBA: _____

BUSINESS PHYSICAL LOCATION: _____

Phone # _____ Fax # _____ Cell # _____

MAILING ADDRESS: _____

_____

OWNER NAME: _____ PHONE # _____

OWNER HOME ADDRESS: _____

_____

EMAIL: _____

GOODS/WARES/MERCHANDISE TO BE SOLD: _____

_____

NAME OF MANUFACTURER OF GOODS/WARES/MERCHANDISE TO BE SOLD: _____

_____

ADDRESS OF MANUFACTURER OF GOODS/WARES/MERCHANDISE TO BE SOLD: _____

_____

_____

DETAILED DESCRIPTION OF THE WAY GOODS/WARES/MERCHANDISE SHALL BE PRESENTED (EXAMPLE: PUSHCART):

_____

_____

_____

_____

_____

_____

SIGNATURE: _____

If food items are a part of your wares, you will need to comply with all applicable Missouri State and City of Jefferson rules and regulations in regards to the handling and preparation of food. Before your license is granted you will need approval from the Environmental Health Division (573-634-6410).

FEE:

$10 per day or $50 per year

IF you currently have a business license for the City of Jefferson:

$5 per day or $25 per year

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

Sec. 17-105. Sidewalk vendors.

A. Abutting Property Owners

One-fourth of the width of any public sidewalk within the city or two (2) feet of the width of such sidewalk, whichever is less, lying nearest to the abutting property may be used by the abutting property owner for the display of goods, wares and merchandise without a license.

B. Other Sidewalk Vendors

All other sidewalk vendors must obtain a license before selling goods, wares, and merchandise on any public sidewalk within the City.

C. Vendors on Sidewalks

1. License

a. Application

Whenever any person shall desire to temporarily block a portion of any public street or sidewalk for any purpose other than the collection of signatures on a petition or the dissemination of information, and whether or not such use shall require the closure of such street or sidewalk, such person shall make application on a form to be supplied by the Finance Department to the Finance Department no less than five (5) business days prior to the date the person shall desire to use such street or sidewalk. The Finance Department may issue a license to such person to use a portion of such street or sidewalk to such extent and for such time as the Finance Department shall find that the following conditions exist:

(1) No safety hazard will be created as determined by the Director of Planning and Protective Services or his or her designate,

(2) No obstruction will be created that would unreasonably interfere with police, fire or health protection of the city, and

(3) No vendor shall use a public sidewalk within the city to sell merchandise that competes with a business that is located within 75 feet of the sidewalk vendor's location.

b. Littering

The licensee shall dispose of litter and shall maintain the premises used by the vendor free of litter. Litter generated by the vendor operation shall be the responsibility of the licensee, and the licensee shall make reasonable efforts to see that such litter does not become a nuisance and is properly picked up from the public ways in and around the area. The Finance Department may require a bond or cash to guarantee that the area will be cleaned up. In the event the licensee does not clean up the area, the City reserves its right to do the cleaning itself and to charge the licensee for the cost of the cleanup. This charge shall be a private debt against the licensee, and failure to pay shall constitute cause to revoke or not renew the license.

c. License

The Finance Department shall cause a license to be prepared, in accordance with the conditions set for herein and conditions established by the Director of Planning and Protective Services, which license and conditions shall be accepted by the licensee.

d. License Fee

The Finance Department shall charge the licensee $10 per day or $50 per year for the right to use public sidewalks within the City to sell their goods, wares, and merchandise. If the licensee is selling goods, wares, and merchandise that are manufactured or prepared in a business licensed by the City and owned by the licensee, the charge for the right to use public sidewalks within the City shall be $5 per day or $25 per year.

(1) The license shall at all times comply with ordinances of the City of Jefferson, Missouri and laws of the State of Missouri, as well as applicable rules and regulations pertaining to the handling of food and the operation of a restaurant.

(2) The licensee shall agree to indemnify and hold harmless the City of Jefferson, Missouri, with respect to any claims that might be made, arising out of the operation of the licensee. The licensee shall accept the license subject to licensee's own determination concerning the authority of the City of Jefferson, Missouri, to grant said license; and all risk with respect to whether or not the City has said authority is upon licensee. The City makes no affirmative representations concerning its authority to grant said license.

(3) Appeals; hearings before the City Administrator

e. Any person aggrieved by a denial of a license by the City may file an appeal within five (5) business days following such denial with the City Administrator to be acted upon within fifteen (15) days after said appeal is filed. The City Administrator shall use the standards set out in Section 24-71 in making a determination whether to uphold or reverse the City's denial of the license.

f. Any user, occupant or owner of property within the same general area of, or abutting the portion of the street or sidewalk to be used may either file a written protest or appeal before the City Administrator to register such a protest, and the City Administrator shall also consider such protest in making a determination whether to uphold or reverse the City.

(1) Sale of Alcohol.

The sale of intoxicating liquor by street vendors is prohibited.

(Ord. 13313, §2, 12-17-2001)