



City of Jefferson
Department of Planning & Protective Services
320 E. McCarty Street
Jefferson City, MO 65101
Phone: 573-634-6410
icplanning@jeffcitymo.org
www.jeffersoncitymo.gov

Child Care Center Application

Date of Application: _____

Reason for application:

____ New Facility ____ Change of Owner ____ Facility Remodeled ____ Other

Establishment Information

Establishment Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Days of Operation: _____ Hours of Operation: _____

Owner Information

Owner Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Please submit plans for **child care centers** to the City of Jefferson, Department of Planning and Protective Services. Plans will be reviewed by the City of Jefferson Planning Division, Building Regulations Division, and Environmental Health Division. Approvals must be received by these divisions before occupancy can be granted. Applicants must also contact the Missouri Department of Health and Senior Services Section for Child Care Regulation at 573-751-2891 for State licensing requirements. Please call the Department of Planning and Protective Services at 573-634-6410 if there are any questions.

Applicant Signature

Date

Printed Name

Title

Please return completed application to: City of Jefferson, Department of Planning and Protective Services, Division of Environmental Health, 320 E. McCarty St, Jefferson City, MO 65101

Individuals should contact the ADA Coordinator at 573-634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.