



City of Jefferson
Department of Planning & Protective Services
320 E. McCarty Street
Jefferson City, MO 65101
Phone: 573-634-6410
icplanning@jeffcitymo.org
www.jeffersoncitymo.gov

APPLICATION FOR SIDEWALK CAFÉ Permit Fee \$26.00

Name of Business: _____

Contact Person: _____ Daytime Phone: _____

Mailing Address: _____

Site Location: _____

_____ Permanent _____ Temporary from _____ / _____ / _____ to _____ / _____ / _____
M D Y M D Y

Name of Insurance Company _____

Number of tables: _____ Number of chairs: _____ Other items (sideboards, trash cans) ___ Yes ___ No

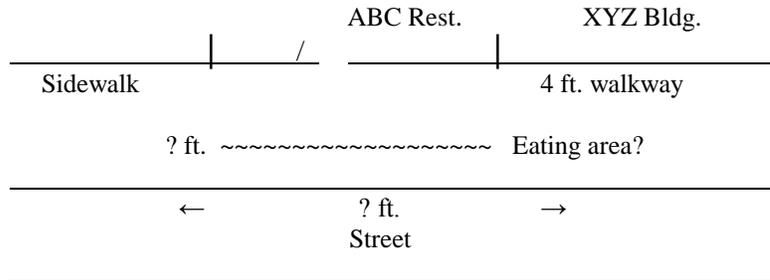
Describe table, chairs and other items planned, include whether metal, wood, plastic, etc. _____

Describe procedures for cleaning and litter control. **It is the responsibility of the sidewalk café permit holder to ensure that all trash and litter (including cigarette butts) are removed daily from the sidewalk café. Customers who smoke must be at least ten (10) feet away from doorways or windows that are used for ventilation. Sidewalk café permit holder should advise customers on the proper disposal of litter in this area.** _____

Sketch on attached paper the locations of the sidewalk, building, street, tables, chairs and other items.

Note: Walkway must be 4 ft.

Example: 3 tables (metal)
 12 chairs (metal)



City of Jefferson Use Only:

- 1. Liquor license? _____ yes _____ no
- 2. Insurance approved? _____ yes _____ no
- 3. Building Permits? _____ yes _____ no _____ N/A

***Return to: Environmental Health Division, City of Jefferson, Missouri
Department of Planning and Protective Services, Room 120
John G. Christy Municipal Building 320 East McCarty Jefferson City, Missouri 65101
Telephone 573.634.6410 Fax: 573-634-6457***

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.